

FANSHAWE COLLEGE BOARD OF GOVERNORS' POLICY MANUAL

CATEGORY D - EXECUTIVE LIMITATIONS

TITLE: COMMUNICATION AND SUPPORT TO THE BOARD

POLICY NUMBER: D-30
EFFECTIVE DATE: 2018 01 25
REFERENCE: 37206, 42506, 48303, 48804, 54207, 56001

THE POLICY:

With respect to providing information and counsel to the Board, the President shall not permit the Board to be uninformed. Accordingly, he/she shall not:

1. neglect to submit monitoring data required by the Board (see policy on monitoring executive performance) in a *timely*, accurate, and understandable fashion, directly addressing provisions of the Board policies being monitored.
2. let the Board be unaware of applicable legislation, Binding Policy Directives, policy framework documents, or trends and issues, anticipated adverse media coverage, related key messages, and material external and internal changes, particularly changes in assumptions upon which any Board policy has previously been established.
3. fail to advise the Board if, in the President's opinion, the Board is not in compliance with its own policies on governance process and Board-staff linkage, particularly in the case of Board behaviour which is detrimental to the working relationship between the Board and the President.
4. fail to provide for the Board *timely* and accurate information as needed for Board decisions. This may be accomplished at Board meetings, task force meetings, or other meetings of the Board, and may also be accomplished through various written communications.
5. fail to provide a mechanism for official Board, officer or committee communications.
6. fail to deal with the Board as a whole except when (a) fulfilling individual requests for information, or (b) responding to officers or committees duly charged by the Board.
7. fail to report in a *timely* manner an actual or anticipated non-compliance with paragraph 2 above and with any policy of the Board.
8. fail to supply for the consent agenda all items delegated to the President yet required by law or contract to be Board approved, along with monitoring assurance pertaining thereto.
9. fail to have a College whistleblower policy

10. fail to summarize for the Board the resolutions of investigations under the whistleblower policy.

MONITORING:

The President shall annually prepare a report to demonstrate compliance with this policy.

DEFINITIONS:

timely – issues that could harm the reputation of the College, or may have a *significant* financial impact, should be reported to the Board immediately whereas other issues may be reported to the Board at its next regularly scheduled meeting.

significant – one half of one percent (0.5%) of operating revenue