

Student Code of Conduct FAQ

What is the Student Code of Conduct?

The Student Code of Conduct is a College policy that defines the standard of conduct expected of all students while enrolled at the College. It is also referred to as the Code. [Click here to view the Student Code of Conduct, Policy A130.](#)

What are students' responsibilities?

The College encourages students to set for themselves the highest standards of behaviour both on and off campus. Upon admission, the College expects a mutual respect for the rights, responsibilities, dignity and well-being of those who study, work and live within the College community and surrounding community at large.

How does the Code affect students?

The Code affects the way students conduct themselves during their time at Fanshawe College. It outlines the behaviours not suitable for a College environment and applies from admission through completion of programs or courses, including before and after classes as well as between semesters.

Does the Code apply to visitors on campus?

Yes. Students are responsible for informing visitors invited to the College, residence or College event of the rules and regulations in place, and ensuring visitors understand and comply with such rules.

How do students report an incident if they witness misconduct?

Students should notify a College Official of alleged violations and he or she will notify [Campus Security Services](#).

What happens when a student behaves inappropriately?

Consequences vary depending on the severity of the incident, from warnings to expulsion. Specific sanctions can be found in the Code.

What if a student does not agree with a Violation Notice they receive from Campus Security Services?

Students have the right to request a hearing with the Policy Coordinator. They can do so by filling out a form available from the Code of Conduct Coordinator in the Office of the Registrar and delivering it to the Office of the Registrar. Within 5 business days, students will be notified of the date and time of their hearing. There is no fee for this process.

Can a student bring a support person to a hearing?

Yes. A support person can attend a hearing; however, this person is not entitled to advocate on behalf of the student. The Policy Coordinator must be advised in writing of their attendance and identity in advance of the hearing.

Student Code of Conduct FAQ

What if a student does not agree with an imposed sanction?

All cases can be appealed to the Registrar by filling out a form within 5 business days. Forms are available in the Office of the Registrar or use the [Request for Appeal form](#). An administrative charge applies; however, it is refunded if the appeal is successful. Forms and payment must be delivered to the Office of the Registrar.

What are the grounds for appeal?

A student may appeal the Policy Coordinator's decision on the following grounds: a serious procedural or factual error is made which is prejudicial towards the student; new evidence that was not available at the time of the imposed sanction casts doubt on the correctness of the decision; the imposed sanction is more serious than the misconduct warranted.

Are sanctions in effect if a student appeals their case?

Yes. Sanctions are in effect from the date a student receives the sanction until a final decision is rendered.

Will offences and student files be kept confidential?

Yes. Confidentiality is maintained at its highest level but is subject to the College's obligation to conduct thorough investigations and to the requirement of the law. The College is not permitted to discuss details with parents or otherwise unless written consent is provided.

What is the burden of finding guilt or innocence?

The process uses a "balance of probability." If a student is more likely to have committed misconduct than not, they can be found guilty under the [Code](#).

Can students be criminally charged if their conduct causes the Code to be applied?

Yes. A finding under one system does not necessarily translate into the same finding under the other.