

MINUTES OF THE FIVE HUNDRED AND NINTIETH MEETING  
BOARD OF GOVERNORS  
FANSHAWE COLLEGE

Meeting #590 – Zoom

Thursday, February 24, 2022

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Present:

Michele Martin, Chair  
Tammie Ashton  
Paul Cocker  
Tom Davis  
Peter Devlin, President  
Brian Foster  
Michael Geraghty  
Thomas Hutchison-Hounsell  
Sandy Jansen  
Larry MacKinnon  
Stephen McClatchie  
Louise Poole  
Dave Schwartz  
Christine Spicer  
Eric Weniger  
Terry Zavitz

Regrets:

Larry Lau

Resource Personnel:

Michele Beaudoin, Vice-President, Student Services  
Gary Lima, Senior Vice-President, Academic  
Jeff Low, Chief Human Resources Officer  
Jenny Ruz, Vice-President, Finance and Administration  
Jeff Wright, Vice-President, Corporate Strategy and Business Development  
Cheryl McMurray, Executive Assistant, Office of the President  
Lisa McIntyre, Recording Secretary

Staff Resources: (joined throughout the meeting)

Rob Downie - Manager, Institutional Research  
Catherine Gordon – Senior Researcher  
Janice Lamoureux - Dean of Students  
Fiorella Sabadin - Registrar  
Bruce Smith – Executive Director, Business Development & Strategic Support  
Danielle Villeneuve – Manager, Financial Planning and Analysis  
Bosco Yuan – Executive Director, Finance

The meeting began with a video presentation by Student Services with support from the Student Services team and FSU President:

Jess Bugorski - Director, Library Learning Services  
Janice Lamoureux - Dean of Students  
Darlene O'Neill – Director, Employment and Student Entrepreneurial Services  
Rose Padacz - Ombuds  
Fiorella Sabadin - Registrar  
Dave Smith - Director, Retail Services  
Ricardo Souza - Fanshawe Student Union President  
Guy Williams - Special Advisor, Indigenous Education and Development

Following questions, the presenters were thanked and excused from the meeting.

#### A. OPENING PROCEDURES

1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:31 p.m.

2. Chair's Welcome

The Chair acknowledged and honoured the Anishnaabe, Haudenosaunee, and Lenape people of Southwestern Ontario as the traditional owners and custodians of the lands and waterways where Fanshawe College is located. She continued by acknowledging Black History Month then welcomed everyone to the meeting.

3. Disclosure of Conflicts of Interest

There were no conflicts of interest declared.

4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

**THAT the Board approve the Consent Matters, including all applicable motions.**

- a) Approval of Agenda
- b) Approval of Minutes – #589 (2022-01-27)
- b) Business Arising from Minutes
- c) Board Reports:
  - i. Board Process Committee Report
  - ii. Audit Committee Report
  - iii. Capital Projects Monitoring Task Force Report
  - iv. Monitoring Reports Task Force Report
  - v. Fanshawe Global Quarterly Report

***Adopted – Resolution #59001***

Bruce Smith and Catherine Gordon joined the meeting.

## B. E-SCAN

The Chair called on Jeff Wright, VP Corporate Strategy & Business Development, to lead this discussion. Zoom breakout rooms were utilized to discuss assigned questions related to the information in the E-Scan. Each group reported back to the entire Board on their discussions.

At the conclusion of the discussion, Jeff Wright, Bruce Smith and Catherine Gordon were thanked for the report and for facilitating the conversation.

*There was a five minute break at 5:24 PM.*

Rob Downie, Janice Lamoureux, Fiorella Sabadin, Bosco Yuan joined the meeting.

## C. MONITORING REPORTS

### 1. Risk Management Monitoring Report (D-18)

The Chair called on Jeff Wright, VP Corporate Strategy and Business Development to summarize and take questions on the report provided with the meeting materials. He outlined the risk assessment process followed was recommended by the Ministry of Colleges and Universities. Potential future risks were discussed.

There being no questions, the following resolution was provided for the Board's consideration:

**THAT the Board approves the Risk Management Monitoring Report (Board Policy D-18) based on reasonable interpretations of Board policy and the evidence demonstrating compliance with policy, representing effective performance.**

***Adopted – Resolution #59002***

Catherine Gordon was excused from the meeting.

### 2. Student Success Monitoring Report (A-35)

The Chair called on Michele Beaudoin, VP Student Services, to summarize and take questions regarding this monitoring report. The various surveys, focus groups and live panels conducted were summarized. It was noted that the results have been reviewed by the Student Experience Committee that was established the previous year and that Fanshawe's graduation rate remains above the average. A new provincial survey is under development for use in 2022-23.

Following discussion related to the grad and employment rate, the following resolution was provided for the Board's consideration:

**THAT the Board of Governors approves the Student Success Monitoring Report (Board Policy A-35) based on reasonable interpretation of Board Policy and evidence demonstrating compliance with policy, representing effective performance.**

***Adopted – Resolution #59003***

3. Staff Monitoring Report (D-20)

The Chair called on Jeff Low, Chief Human Resources Officer, to summarize and take questions on the report provided with the meeting materials. The positive relationship with staff was highlighted.

After a conversation regarding intellectual property, the following resolution was provided for the Board's consideration:

**THAT the Board of Governors approves the Interaction with Staff Monitoring Report (Policy D-20) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.**

***Adopted – Resolution #59004***

4. Administrative Staff Monitoring Report (D-65)

The Chair called on Jeff Low, Chief Human Resources Officer, who summarized the report provided with the meeting materials.

The following resolution was provided for the Board's consideration:

**THAT the Board of Governors approves the Compensation and Terms and Conditions of Employment for All Non-Unionized Staff Monitoring Report (Policy D-65) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.**

***Adopted – Resolution #59005***

#### D. PRESIDENT'S REPORT

The Chair called on Peter Devlin, President, who highlighted the following from the PowerPoint provided with the meeting materials:

- Status of bargaining
- Meeting with MLHU re COVID
- Black History Month
- Academic Services
- Varsity Sports
- Fanshawe Global
- Program related website design
- Fundraising updates
- Capital projects update

The President's report was accepted as presented.

#### E. BOARD REPORTS

##### 1. Hot Zone Training Consultants Inc. Report

The Chair called on Jeff Wright, VP Corporate Strategy and Business Development, who introduced Bruce Smith, Executive Director, Business Development and Strategic Support, to summarize and take questions on the information provided with the meeting materials. It was noted that a positive 2022-23 is being forecasted and Governors Geraghty and Lau were thanked for their guidance over the past year.

After discussion, the Hot Zone Training Consultants Inc. report was accepted as presented.

##### 2. Student Tuition & Ancillary Fee Proposal

The Chair called on Michele Beaudoin, VP Student Services, who introduced Fiorella Sabadin, Registrar and Janice Lamoureux, Dean of Students, who summarized the Student Tuition and Ancillary Fee Proposal provided with the meeting materials. It was confirmed that the Fanshawe Student Union (FSU) was consulted and supports the proposal being presented. The recommended flat tuition rates for domestic and increase to international tuition was noted.

The following resolution was provided for the Board's consideration:

**THAT the proposed tuition fees, program fees and ancillary fees be approved as presented and the College be authorized to collect these fees for the 2022-23 academic year and subsequent periods.**

***Adopted – Resolution #59006***

F. CHAIR'S REPORT

Michele Martin, Chair, reported the following:

- A timely response was requested to the survey that will be sent this evening from Survey Monkey.
- Governors were thanked for their comments during the Chair's check-ins. A summary will be coming to the Board through the March BPC report.
- The Chair congratulated Louise Poole on being recognized as one of London's Top 20 Under 40.

The Chair's Report was accepted as presented.

*All guests were excused from the meeting.*

G. COMMITTEE OF THE WHOLE IN CAMERA

**THAT the Board move into the Committee of the Whole at 6:24 p.m.**

***Adopted – Resolution #59007***

H. REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

**THAT the Committee of the Whole rise and report at 6:25 p.m.;**  
**AND THAT the matters discussed proceed as presented.**

***Adopted – Resolution #59008***

I. ADJOURNMENT

There being no further business, the resolution for adjournment was considered.

**THAT the meeting be adjourned at 6:26 p.m.**

***Adopted – Resolution #59009***

  
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Lisa McIntyre, Recording Secretary

  
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Michele Martin, Chair