



REQUIREMENTS OF THE FOLLOWING JAMES N. ALLAN CAMPUS PROGRAMS:

- Developmental Services Worker (Accelerated)
- Early Childhood Education Program (Accelerated)
- Personal Support Worker Program
- Social Service Worker Program – *year two students only*

In order to attend the field component of your program, you MUST COMPLETE the following requirements. Any costs associated with these services are to be paid by the student.

**Important Deadlines! All requirements listed below must be completed no later than:**

ECE and DSW Accelerated Programs:	First week of class (refer to program calendar)
SSW Program:	September 6, 2011
PSW Program:	February 3, 2012

**Requirements:**

- 1. You possess a **Standard First Aid** course certificate (St. John Ambulance or Canadian Red Cross or equivalent). First Aid certification usually is valid for two or three years, depending on the certifying organization.
- 2. Basic Rescuer Course Certificate – **CPR, Level C** (for DSW, ECE, and SSW programs)  
Basic Life Support for Healthcare Providers – **CPR for Healthcare Providers (HCP)** (for PSW program).  
Certification must be renewed annually. Also note, if certification expires during the period of placement, you must recertify and provide documentation to the Practicum Consultant within one month from the time of expiration. Failure to do so will result in removal from the field component of your program of study and progression to the following level will be denied. For more information please access the following websites:  
[http://www.heartandstroke.on.ca/site/c.pvl3leNWJwE/b.3581763/k.9979/CPR\\_courses.htm#BLSC](http://www.heartandstroke.on.ca/site/c.pvl3leNWJwE/b.3581763/k.9979/CPR_courses.htm#BLSC)  
<http://www.fanshawec.ca/EN/simcoe> - Simcoe CE Guide or contact the campus 519-426-8260 for course availability  
<http://www.sja.ca/Ontario> - St. John Ambulance
- 3. In order for Fanshawe College students to have access to field placement environments critical to their course of study, the College must ensure that all students complete the **Pre-Placement Health Form** verifying all required immunizations are current.  
**Link to form:** <http://www.fanshawec.ca/registration/schirf.pdf>
- 4. You must complete a **Vulnerable Sector Screening (VSS)**. The College does not review or use this information, however, we must ensure that students who are admitted to the program are prepared to meet an important and standard condition for placement. Most agencies will require you to produce the results of a recent screening. As the processing time differs with each police service or OPP detachment, we strongly recommend you contact your local police force or local Ontario Provincial Police detachment as soon as possible to see how long it would take to process your request and what forms you are required to complete. **NOTE: Agencies will not accept students having a criminal record. Students who are denied placement as a result of this screening may complete the academic components of the program, however, will not meet the requirements for graduation from the program.**
- 5. Completed **Placement Agreement Form** (except SSW Year Two)  
**Link to form:** <http://www.fanshawec.ca/registration/scplacement2.pdf>
- 6. **Meeting with Practicum Consultant**  
All students will meet with the Practicum Consultant prior to first placement. For all level one students, these meetings will be arranged by the Consultant during your first week of class. Second year SSW Students will meet with the Practicum Consultant on September 6, 2011.

**NOTE: Bring ALL completed documentation noted above (the original and a photocopy of all forms) with you to your meeting with the Practicum Consultant. It is the student's responsibility to retain all copies of their documentation in a safe place for future reference.**