

Policy No. & Title: A121: GRADUATION CEREMONIES*Policy Sponsor:* Registrar*Effective:* 2019-04-17*Next Review:* 2024-04-17*Approvals:* 1994-02-14/SA-93-06; 2002-05-01/AC-06-01; 2007-11-07/AC-07-02;
2008-01-07/AC-07-02; 2019-04-17/CC-18-08

1. PURPOSE

This policy provides a foundation for the planning, preparation, coordination and oversight required to produce exceptional graduation ceremonies for Fanshawe College graduates and other attendees.

2. PREAMBLE

Graduation from Fanshawe College is a time that is routinely and fondly set aside to publicly recognize and safely celebrate student success and achievement. It is an integral part of the business of the College. Graduation ceremonies are designed to be inspirational, exceptional, dignified and once-in-a-lifetime memorable occasions.

Graduation at Fanshawe is intended to be:

- An exceptional experience for graduates;
- An exceptional experience for the parents, relatives and friends of graduates;
- An exceptional experience for the graduates' faculty and other College employees; and
- A unique opportunity to proudly highlight and celebrate student success and achievement.

All graduation protocols, standards, procedures and activities flow from this intent.

While the entire College community embraces and looks forward to graduation, the executive leadership and overall coordinating responsibility for graduation ceremonies is vested in the Registrar.

Academic and service managers and staff across the College support the Registrar in these activities.

The Registrar is responsible for providing executive leadership and overall coordination of graduation ceremonies

3. POLICY

When a student chooses to attend graduation, the conferral of Fanshawe College academic credentials is deemed to be complete with the presentation of a Fanshawe scarf or Fanshawe hood to the graduate at the public ceremony.

The Registrar, with appropriate consultation with the President and others regarding overall graduation ceremony protocol, develops and implements standards and procedures, and organizes and leads committees as necessary to achieve the intent of this policy in an effective and efficient fashion.

The Registrar publishes graduation standards and procedures in the form of a graduation handbook that may be used as a checklist for departments involved in College graduations.

4. REFERENCESCollege Policy:

[A103: Fanshawe College Credentials](#)

[A122: Graduation from Approved College Programs](#)

[C303: Honorary Diploma and Degrees](#)

Other:

Graduation Handbook (Available in hard copy from the Office of the Registrar)

5. ADDENDA

None

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