

TERMS OF REFERENCE

ToRID & Cte Name: **TOR14: INTERNATIONAL ADVISORY COMMITTEE**

Issued by: Dean, Fanshawe International

Effective: 2021-06-14

1. PURPOSE

The purpose of the International Advisory Committee (“the Committee”) is to provide insight, feedback, advice, and recommendations to the Dean, International (“the Chair”). This advice supports the College’s Internationalization goals and commitments, including the Signature Innovative Learning Experience and Job Skills of the Future to provide a Global Outlook to meet student and employer needs. The advice relates to the College’s Internationalization operations, recruitment and market development, international student engagement, exchange, and associated projects. The advice assists the Dean in ensuring alignment of human and financial resources to achieve these goals.

2. DEFINITIONS

Global Outlook: The enabling of effective and responsible engagement in a multicultural and globalizing world.

Global Citizenship: The creation of an awareness of the wider world and our place in it, as shown in Commitment 5 of the Job Skills of the Future, Innovation Village.

Global Projects: An integral component of a student’s Signature Innovative Learning Experience (SILEX), Innovation Village. Within the program curriculum, individual students or teams work within a Canadian or international organization to address a global problem or opportunity. Students demonstrate their learning in a vocation area and deliver value to an external partner. Students may work with students at other domestic or international institutions, but the global focus of the project is its defining feature.

Internationalization: The intentional process of integrating an international, intercultural, or global dimension into the purpose, functions and delivery of post-secondary education, in order to enhance the quality of education and research for all student and staff, and to make a meaningful contribution to the society.

3. MEMBERSHIP AND TERM OF OFFICE

3.1. The Committee membership is comprised of eighteen members:

3.1.1. Fanshawe International

- Dean (Chair);
- Senior Manager, International Recruitment and Market Development;
- Manager, International Student Engagement;
- Manager, International Centre Operations;

3.1.2. Vice-President, Corporate Strategy and Business Development;

3.1.3. Three representatives appointed by the Vice-President, Student Services;

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- 3.1.4. Executive Director, Business Development & Strategic Support;
- 3.1.5. Executive Director, Reputation and Brand Management;
- 3.1.6. Fanshawe Student Union(FSU) Representative designated by FSU;
- 3.1.7. Associate Dean, English Language Institute;
- 3.1.8. Five representatives appointed by the Senior Vice President, Academic. The term of membership of the appointees is three years. The Dean, may stagger terms as necessary to avoid a majority changeover at one time.

4. MEETINGS AND CONDUCT OF BUSINESS

- 4.1. The Dean, Fanshawe International acts as Chair of the Committee.
- 4.2. The Administrative Assistant to the Dean, Fanshawe International acts as Committee Secretary and is responsible for preparing agendas and minutes.
- 4.3. Meetings are held quarterly or at the discretion of the Chair.
- 4.4. As an advisory committee, recommendations will normally be based on consensus. Voting will generally not be required.
- 4.5. Persons not members of the Committee may be invited from time to time by the Chair to attend or participate regarding a specific matter.
- 4.6. Any member may submit agenda items to the Committee Secretary.
- 4.7. The Committee secretary makes available an agenda and the minutes of the previous meetings to all members approximately one week before the date of each scheduled meeting.

5. AMENDMENT AND RESOLUTION

- 5.1. These terms of reference may be amended by the Dean, Fanshawe International.

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