

MINUTES OF THE FIVE HUNDRED AND EIGHTY NINTH MEETING
BOARD OF GOVERNORS
FANSHAWE COLLEGE

Meeting #589 – Zoom

Thursday, January 27, 2022

Present:

Michele Martin, Chair
Tammie Ashton
Paul Cocker
Tom Davis
Peter Devlin, President
Brian Foster
Michael Geraghty
Thomas Hutchison-Hounsell
Sandy Jansen
Larry Lau
Larry MacKinnon
Stephen McClatchie
Louise Poole
Dave Schwartz
Christine Spicer
Terry Zavitz

Regrets:

Eric Weniger

Resource Personnel:

Michele Beaudoin, Vice-President, Student Services
Gary Lima, Senior Vice-President, Academic
Jeff Low, Chief Human Resources Officer
Jenny Ruz, Vice-President, Finance and Administration
Jeff Wright, Vice-President, Corporate Strategy and Business Development
Cheryl McMurray, Executive Assistant, Office of the President
Lisa McIntyre, Recording Secretary

Staff Resources: (joined throughout the meeting)

Brenda Henry – Senior Manager, Environment, Health Safety and Emergency Services
Gillian Sneddon – Executive Director, Advancement and Alumni
Bosco Yuan – Executive Director, Finance

The meeting began with the introduction of two new Administrators:
Joseph Pazzano – Director, Equity, Diversity and Inclusion and
Simon Trevarthen – Chief Innovation and Open Assets Officer

The introductions were followed by a presentation on winter 2022 plans presented by:
Michele Beaudoin – VP, Student Services
Donna Derer – Dean, Academic Quality & Strategic Integration
Janice Lamoureux – Dean of Students
Gary Lima – SVP, Academic

The presenters were thanked and Donna Derer and Janice Lamoureux were excused from the meeting.

A. OPENING PROCEDURES

1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:36 p.m.

2. Chair's Welcome

The Chair acknowledged and honoured the Anishnaabe, Haudenosaunee, and Lenape people of Southwestern Ontario as the traditional owners and custodians of the lands and waterways where Fanshawe College is located. She continued by welcoming everyone to the meeting and sharing four recent positive Fanshawe community interactions.

3. Disclosure of Conflicts of Interest

There were no conflicts of interest declared.

4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

THAT the Board approve the Consent Matters, including all applicable motions.

- a) Approval of Agenda
- b) Approval of Minutes – #588 (2021-11-25)
- c) Business Arising from Minutes
- d) Programming Approval(s)
 - i. Construction Engineering Technician Reactivation
 - ii. Microcredential Program Proposals
- e) Board Reports:
 - i. Board Process Committee Report
 - ii. Audit Committee Report

Adopted – Resolution #58901

Guests were excused from the meeting.

Gillian Sneddon joined the meeting.

B. COMMITTEE OF THE WHOLE IN CAMERA

THAT the Board move into the Committee of the Whole at 4:42 p.m.

Adopted – Resolution #58902

C. REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

THAT the Committee of the Whole rise and report at 5:27 p.m.;
AND THAT the matters discussed proceed as presented.

Adopted – Resolution #58905

Brenda Henry and Bosco Yuan joined the meeting.

D. BOARD REPORTS

1. President's Assessment Process

The Chair summarized the President's Assessment Process as outlined in Policy C-15, Assessing the President's Performance. She indicated the President has provided the Board with regular updates and will provide a self-assessment at the March Board meeting.

There being no questions, the President's Assessment Process was accepted as presented.

2. Governor Appointment to Subsidiaries Task Force Report

The Chair called on Tom Davis, Task Force Chair, to summarize and take questions on the information provided with the meeting materials. There was a fulsome discussion regarding eligible Governor appointments on the subsidiaries.

At the conclusion of the discussion the following motion was provided for the Board's consideration:

THAT the Board of Governors approve the Governor Appointments to Subsidiaries Task Force Report, including all recommended policy amendments to Governor Appointments to the Board of Directors of the Fanshawe College Foundation (B-50), Governor Appointments to the Board of Directors of the Canadian Centre for Product Validation (B-60) and Governor Appointments to the Board of Directors of the Hot Zone Training Consultants Inc. (B-70) as presented:

AND THAT following approval of the recommended changes that the Governor Appointments to Subsidiaries Task Force be disbanded.

Adopted – Resolution #58906

E. MONITORING REPORTS

1. Commitment to Quality Monitoring Report (D-35)

The Chair called on Jeff Wright, VP Corporate Strategy and Business Development, to summarize and take questions on the report provided with the meeting materials. It was noted that the Ministry is introducing a new student experience survey and as a result there will be a new baseline starting this February. It was confirmed that the student feedback survey will continue unchanged.

At the conclusion of discussion regarding benchmarks, the following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Commitment to Quality Monitoring Report (Policy D-35) based on reasonable interpretation of the policy and evidence demonstrating compliance with the policy, representing effective performance.

Adopted – Resolution #58907

2. Financial Planning Monitoring Report (D-05)

The Chair called on Louise Poole, Audit Committee Chair who confirmed the following monitoring report was reviewed and approved at the January Audit Committee Meeting. Jenny Ruz, VP Finance and Administration, summarized and took questions on the Financial Planning Monitoring Report (D-05) that was provided with the meeting materials. Compliance was confirmed and a small surplus forecasted.

At the conclusion of discussion, the following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Financial Planning Monitoring Report (D-05) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with the policy, representing effective performance.

Adopted – Resolution #58908

3. Health and Safety Monitoring Report (D-55)

The Chair called on Jenny Ruz, VP Finance and Administration, to summarize and take questions on the Health and Safety Monitoring Report provided with the meeting materials. It was confirmed that the College continues to work with the Health Unit and the Ministry to adapt plans to ensure compliance with COVID regulations.

The following resolution was provided for the Board's consideration:

THAT the Board approves the Health and Safety Monitoring Report (Policy D-55) based on reasonable interpretations of Board policy and the evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #58909

Brenda Henry was excused from the meeting.

F. CHAIR'S REPORTS

Michele Martin, Chair, reported the following:

- The survey results from the last meeting were reviewed by BPC and were included in the Supplementary folder. Please look for and complete the survey for this meeting that will be sent this evening from Survey Monkey.
- The College Employer Council December meeting was summarized, including their continued work regarding Executive Compensation.
- Attendance at the Mayor's State of the City Address was enjoyable.
- Chair check-in meetings with every Governor will be scheduled during the month of February.
- LGIC appointments of Terry Zavitz and Michael Geraghty for a three-year period ending August 31, 2024 were recognized.

G. ADJOURNMENT

There being no further business, the resolution for adjournment was considered.

THAT the meeting be adjourned at 6:02 p.m.

Adopted – Resolution #58910



Lisa McIntyre, Recording Secretary



Michele Martin, Chair