FANSHAWE
Board of Governors

MINUTES OF THE FIVE HUNDRED AND SEVENTY SIXTH MEETING
BOARD OF GOVERNORS
FANSHAWE COLLEGE

Meeting #576 – Zoom Thursday, 2020 04 23

Present:
Patricia Hoffer, Chair
Tammie Ashton (4:30 p.m.)
Paul Cocker
Peter Devlin, President
Brad Duncan
Connie Graham
Thomas Hutchison-Hounsell
George Kerhoulas
Kapil Lakhotia
Alex Lau
Larry Lau
Michele Martin
Stephen McClatchie
Paul Meahan
Lauren Monteith
Louise Poole
Michelle Quintyn
Dave Schwartz

Resource Personnel:
Michele Beaudoin, Vice-President, Student Services
Gary Lima, Senior Vice-President, Academic
Cheryl McMurray, Executive Assistant, Office of the President
Jenny Ruz, Vice-President, Finance and Administration
Jeff Wright, Vice-President, Corporate Strategy and Business Development
Lisa McIntyre, Recording Secretary
Bruce Smith, Executive Director, Business Development and Strategic Support

A. OPENING PROCEDURES

1. Call to Order and Announcement of Quorum
   The Chair called the meeting to order and announced quorum at 4:00 p.m.

2. Chair's Welcome
   The Chair welcomed everyone to the meeting and shared a positive Mission Moment regarding a student's experience during on-line learning. This reinforced the strong College response to the current environment and the importance of the Board's work especially during this time.

3. Disclosure of Conflicts of Interest
   There were no conflicts of interest declared.

4. Consent Matters
   The Chair confirmed that all business arising has been actioned or is on this agenda and noted the large Consent Agenda due to the cancellation of the March Board of Governors meeting. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

   THAT the Board approve the Consent Matters, including all applicable motions.

   a) Approval of Agenda
   b) Approval of Minutes – #574 (2020 02 27)
   c) Business Arising from Minutes
   d) Program Approval(s)
      i. Digital Communications Management
      ii. Customer Relationship Marketing & Sales Management
      iii. Food Process – Product Development
      iv. Oneida – Foundations of Language and Culture
      v. Oneida – Language Immersion, Culture and Teaching
   e) Board Reports:
      i. Board Process Committee Report
      ii. Audit Committee Report
      iii. Capital Project Monitoring Task Force Report
      iv. Meeting Labour Market Needs Task Force Report
      v. Part-Time/Mature Learner Strategies
   f) Monitoring Reports:
      i. Meeting Labour Market Needs Monitoring Report (Policy A-40)
      ii. Interactions with Students and Applicants (Policy D-40)

Adopted – Resolution #57601

B. COVID-19 CONTINGENCY PLANNING

The Chair called on Peter Devlin, President, who summarized and took questions on the COVID-19 Contingency Planning information provided with the meeting materials. The College's response to COVID-19, enrollment, plans for the winter term and summer terms, as well as cost mitigation and fundraising efforts were highlighted.

There was a discussion regarding risk, vacations and mental health supports for students and staff.

The President was thanked for his presentation.

C. BOARD REPORTS

1. Board Process Committee Report - Nominations

The Chair summarized the process regarding the nomination and voting for Elected Officers as outlined in the Elected College Officers Policy B-25.05.

To avoid any perceived conflict of interest, the annual election process for all Elected Officers was convened by the Board Treasurer, Jenny Ruz.

There was a call for nominations for the position of Chair:
Brad Duncan was nominated by Paul Cocker and seconded by Michele Martin.

There being no further nominations the following motion was provided for the Board's consideration:

THAT the nominations for Chair be closed.

Adopted – Resolution #57602

Brad Duncan thanked Board members for the nomination and vote of confidence. The following motion was provided for the Board's consideration:

THAT the Board of Governors approve the acclamation of Brad Duncan as Board Chair for a one-year term beginning September 1, 2020.

Adopted – Resolution #57603

There was a call for nominations for the position of First Vice-Chair:
Michele Martin was nominated by Brad Duncan and seconded by Stephen McClatchie.

There being no further nominations the following motion was provided for the Board's consideration:

THAT the nominations for First Vice-Chair be closed.

Adopted – Resolution #57604

Michele Martin said a few words of appreciation then the following motion was provided for the Board's consideration:

THAT the Board of Governors approve the acclamation of Michele Martin as First Vice-Chair for a one-year term beginning September 1, 2020.

Adopted – Resolution #57605

There was a call for nominations for the position of Second Vice-Chair: Stephen McClatchie was nominated by Patricia Hoffer and seconded by Brad Duncan.

There being no further nominations the following motion was provided for the Board's consideration:

THAT the nominations for Second Vice-Chair be closed.

Adopted – Resolution #57606

Stephen McClatchie expressed his appreciation for the nomination after which the following motion was provided for the Board's consideration:

THAT the Board of Governors approve the acclamation of Stephen McClatchie as Second Vice-Chair for a one-year term beginning September 1, 2020.

Adopted – Resolution #57607

Bruce Smith, Executive Director, Business Development and Strategic Support joined the meeting.

D. CHAIR'S REPORT

Patricia Hoffer, Chair, reported the following:

- In recognition of Volunteer Week, Governors were thanked for giving of their time and commitment.
- The Annual Board Effectiveness Survey will close at 4:00 PM April 24th. Governors are asked to participate if they haven't already.
- The Workshop planned for Friday, May 29th will not be held at this time. A Board meeting has been planned for Thursday, May 28th @ 4:00 p.m. via Zoom in its place.
- Please complete the Task Force/Committee Sign Up Sheet that will be circulated following this meeting.

The Chair's Report was accepted as presented.

E. COMMITTEE OF THE WHOLE IN CAMERA

THAT the Board move into the Committee of the Whole at 4:50 p.m.

Adopted – Resolution #57608

F. REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA
THAT the Committee of the Whole rise and report at 6:01 p.m.;
AND THAT the matters discussed proceed as presented.

Adopted – Resolution #57612

G. ADJOURNMENT
There being no further business, the resolution for adjournment was considered.

THAT the meeting be adjourned at 6:02 p.m.

Adopted – Resolution #57613

Lisa McIntyre, Recording Secretary

Patricia Hoffer, Chair