

MINUTES OF THE FIVE HUNDRED AND SEVENTY NINTH MEETING
BOARD OF GOVERNORS
FANSHAWE COLLEGE

Meeting #579 – Zoom

Thursday, 2020 09 24

Present:

Brad Duncan, Chair
Tammie Ashton
Paul Cocker
Tom Davis
Peter Devlin, President
Michael Geraghty
Thomas Hutchison-Hounsell
George Kerhoulas
Kapil Lakhotia
Larry Lau
Michele Martin
Stephen McClatchie
Louise Poole
Christine Spicer
Dave Schwartz
Terry Zavitz

Regrets:

Connie Graham

Resource Personnel:

Michele Beaudoin, Vice-President, Student Services
Gary Lima, Senior Vice-President, Academic
Jeff Low, Chief Human Resources Officer
Jenny Ruz, Vice-President, Finance and Administration
Jeff Wright, Vice-President, Corporate Strategy and Business Development
Cheryl McMurray, Executive Assistant, Office of the President
Lisa McIntyre, Recording Secretary

Guests

Donna Derer, Dean, Academic Quality & Strategic Integration
Greg Yantz, Director, Centre for Academic Excellence
Janice Lamoureux, Registrar
Vaughan Shriver, President, Alumni Association
Gillian Sneddon, Executive Director, Advancement & Alumni
Phil Surtees, Chair, Fanshawe College Foundation (In-camera item)
Bosco Yuan, Executive Director, Finance

A. OPENING PROCEDURES

1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:00 p.m.

2. Chair's Welcome

The Chair welcomed everyone to the first meeting of the 2020-21 year. The four new Governors, Tom Davis, Michael Geraghty, Christine Spicer and Terry Zavitz were introduced by their Mentors.

A "Mission Moment" regarding the work of Corporate Training Solutions was shared by the Chair.

3. Disclosure of Conflicts of Interest

There were no conflicts of interest declared.

4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

THAT the Board approve the Consent Matters, including all applicable motions.

- a) Approval of Agenda
- b) Approval of Minutes – #578 (2020-06-25)
- c) Business Arising from Minutes
- d) Board Reports:
 - i. Board Process Committee Report
 - ii. Audit Committee Report
 - iii. External Governor Appointment Committee Report

Adopted – Resolution #57901

B. PRESIDENT'S REPORT

The Chair called on Peter Devlin, President, who highlighted the following from the presentation provided with the meeting materials:

- The extensive Health and Safety planning for fall 2020
- Program delivery, half on-line and half blended
- Student hubs located at primary entrances to assist students
- Winter 2021 program delivery, to be the same as fall 2020
- Projected deficit of \$24M
- Summer 2020 enrollment, lower international enrollment this year
- Open and transparent staff communications
- Meetings held with provincial, federal and national officials and leaders
- The advancement of SMA3
- Student mental health programs and supports in place
- Status of projects

Gary Lima, SVP, Academic, continued by outlining the extensive planning process that was followed when determining the fall 2020 and winter 2021 program delivery. The resources made available to faculty to support the move to on-line delivery were summarized.

Michele Beaudoin, VP, Student Services, described the various supports put in place to ensure student needs were being met.

There was a discussion regarding future program development.

The President's report was accepted as presented.

C. BOARD REPORTS

1. Annual Alumni Report

The Chair called on Gillian Sneddon, ED, Advancement and Alumni to introduce Vaughan Shriver, President, Alumni Association who summarized the report provided with the meeting materials.

The Board thanked the Alumni Association for all their work in support of the College and students.

D. MONITORING REPORTS

1. Financial Planning Monitoring Report (Policy D-05)

The Chair called on Jenny Ruz, VP Finance & Administration to summarize and take questions on the Financial Planning Monitoring Report (D-05) that was provided with the meeting materials. It was noted that it is management's assertion that the College is in compliance with this policy with the exception of item 1.9 as the Financial Plan was provided in June 2020, more than 30 days past the beginning of the fiscal year, as previously approved by the Board:

The \$12.5M increase in the deficit from plan is primarily due to lower ancillary revenue and lower international enrollments was highlighted.

The following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Financial Planning Monitoring Report (D-05) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #57902

E. CHAIR'S REPORT

Brad Duncan, Chair reported the following:

- Board members were asked to look for and complete the meeting survey that will be available following the meeting. The feedback is important and is reviewed and discussed at BPC meetings.
- Board Orientation was held Thursday, September 17th with most new Governors and their Mentors attending in person. Additional attendees did so virtually.
- The Orientation was followed by the recognition of exiting Governors, Patricia Hoffer, Alex Lau, Paul Meahan, Lauren Monteith and Michelle Quintyn.
- The External Governor Appointment Committee Chair, Michele Martin, was called on to outlined the recruitment process for 2021-22 Board members. Current Board members were asked to share the advertisement with their networks and encourage people to consider joining the Fanshawe Board.
- Tammie Ashton was congratulated on her Lieutenant Governor in Council appointment to this Board for a three year period starting September 01, 2020.

The Chair's Report was accepted as presented.

There was a five minute break at 5:15 p.m.

Guests were excused.

Gillian Sneddon, ED, Advancement and Alumni remained and Phil Surtees, Chair, Fanshawe College Foundation, joined for the in-camera session.

F. COMMITTEE OF THE WHOLE IN-CAMERA

THAT the Board move into the Committee of the Whole at 5:20 p.m.

Adopted – Resolution #57903

G. REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA

THAT the Committee of the Whole rise and report at 5:33 p.m.;
AND THAT the matters discussed proceed as presented.

Adopted – Resolution #57905

H. ADJOURNMENT


There being no further business, the resolution for adjournment was considered.

THAT the meeting be adjourned at 5:33 p.m.

Adopted – Resolution #57906



Lisa McIntyre, Recording Secretary



Brad Duncan, Chair