

MINUTES OF THE FIVE HUNDRED AND EIGHTY SECOND MEETING
BOARD OF GOVERNORS
FANSHAWE COLLEGE

Meeting #582 – Zoom

Thursday, 2021 02 25

Present:

Brad Duncan, Chair
Tammie Ashton
Paul Cocker
Tom Davis
Peter Devlin, President
Michael Geraghty
Connie Graham
Thomas Hutchison-Hounsell
George Kerhoulas
Larry Lau
Michele Martin
Stephen McClatchie
Louise Poole
Dave Schwartz
Christine Spicer
Terry Zavitz

Regrets:

Kapil Lakhotia

Resource Personnel:

Michele Beaudoin, Vice-President, Student Services
Gary Lima, Senior Vice-President, Academic
Jeff Low, Chief Human Resources Officer
Jenny Ruz, Vice-President, Finance and Administration
Jeff Wright, Vice-President, Corporate Strategy and Business Development
Cheryl McMurray, Executive Assistant, Office of the President
Lisa McIntyre, Recording Secretary

Janice Lamoureux - Registrar

Bruce Smith – Executive Director, Business Development & Strategic Support

The meeting began with an Academic Update presentation provided by:

- Susan Cluett – Dean, Faculty of Access, Language & Regional Campuses
- Donna Derer – Dean, Academic Quality & Strategic Integration
- Stephen Patterson – Dean, Faculty of Science, Trades & Technology
- Mary Pierce – Dean, Faculty of Business, Info Technology & Part-time Studies
- Greg Yantz – Director, Centre for Academic Excellence
- Colin Yates – Chair, Centre for Research and Innovation

Following discussion, the presenters were thanked for the presentation and left the meeting.

The Chair called on Peter Devlin, President, who recognized Michele Beaudoin, Vice-President, Student Services on being awarded the YMCA's Women of Excellence Award in the area of Arts, Culture, Education & Training.

A. OPENING PROCEDURES

1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:34 p.m.

2. Chair's Welcome

The Chair welcomed everyone to the meeting and regrets were noted.

3. Disclosure of Conflicts of Interest

There were no conflicts of interest declared.

4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

THAT the Board approve the Consent Matters, including all applicable motions.

- a) Approval of Agenda
- b) Approval of Minutes – #581 (2021-01-28)
- b) Business Arising from Minutes
- c) Board Reports:
 - i. Board Process Committee Report
 - ii. Audit Committee Report
 - iii. Capital Projects Monitoring Task Force Report
 - iv. Fanshawe Global Quarterly Report

Adopted – Resolution #58201

B. E-SCAN

The Chair called on Jeff Wright, VP Corporate Strategy & Business Development, who highlighted the trends identified in the information provided with the meeting materials as follows:

- Digitized environment
- Equity Diversity and Inclusion (EDI)
- Reduced Government funding
- Strong Fanshawe brand

Zoom breakout rooms were utilized to discuss assigned questions related to the materials in the E-Scan. Each group reported back to the entire Board on the discussions.

At the conclusion of the discussion, Jeff Wright and Bruce Smith were thanked for the detail provided in this report.

C. PRESIDENT'S REPORT

The Chair called on Peter Devlin, President, who highlighted the following from the information provided with the meeting materials:

- The strength and leadership of the Executive Leadership Team
- Daily collaboration with four Health Units
- Winter 2021 enrollments down slightly, looking to maximize summer delivery
- Fall 2021 delivery being developed

Following discussion the President's report was accepted as presented.

D. BOARD REPORTS

1. Hot Zone Training Consultants Inc. Report

The Chair called on Jeff Wright, VP Corporate Strategy and Business Development, who introduced Bruce Smith, Executive Director, Business Development and Strategic Support, to summarize and take questions on the information provide with the meeting materials. It was noted that the company demonstrated resiliency and pivoted to mask fit testing, the selling of masks and are now slowly returning to training delivery.

Following a finance related discussion the Hot Zone Training Consultants Inc. report was accepted as presented.

2. Student Tuition & Ancillary Fee Proposal

The Chair called on Michele Beaudoin, VP Student Services, who introduced Janice Lamoureux, Registrar, to summarize and take questions on the Student Tuition and Ancillary Fee Proposal provided with the meeting materials. It was confirmed that the Fanshawe Student Union (FSU) was consulted with and supports the proposal being presented. The flat tuition rates for domestic and international students was noted.

There being no questions, the following resolution was provided for the Board's consideration:

THAT the proposed tuition fees, program fees and ancillary fees in this report be approved as presented and the College be authorized to collect these fees for the 2021-22 academic year.

Adopted – Resolution #58202

3. Risk Management Task Force Report

The Chair, being the Chair of the Risk Management Task Force, summarized and took questions on the information provided with the meeting materials. The recommended policy changes and inclusion of the Risk Tolerances Table were highlighted.

There being no questions, the following resolutions were provided for the Board's consideration:

THAT the Board of Governors approve the Risk Management Task Force Report including all recommendations and policy amendments as presented;

AND THAT the Risk Management Task Force be disbanded once amended Risk Management (Policy D-18) has been approved.

Adopted – Resolution #58203

4. Student Success Task Force Report

In the absence of the Task Force Chair, Kapil Lakhotia, the Chair called on Michele Beaudoin, VP Student Services, to summarize and take questions on the report provided with the meeting materials. The recommended policy changes were summarized noting the alignment with the SMA3 and the Innovation Village Teaching and Learning Framework.

The following resolutions were provided for the Board's consideration:

THAT the Board of Governors approve the Student Success Task Force Report including all recommendations and policy amendments as presented;

AND THAT the Student Success Task Force be disbanded once amended Student Success (Policy A-35) has been approved.

Adopted – Resolution #58204

E. MONITORING REPORTS

1. Student Success Monitoring Report (A-35)

The Chair called on Michele Beaudoin, VP Student Services, to summarize and take questions regarding this monitoring report. It was noted that Fanshawe continues to perform at or above other colleges and that a new Student Experience Committee has been struck that includes students, faculty and representatives from the entire college community.

Following discussion related to communication skills the following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Student Success Monitoring Report (Board Policy A-35) based on reasonable interpretation of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #58205

Janice Lamoureux was excused from the meeting.

2. Staff Monitoring Report (D-20)

The Chair called on Jeff Low, Chief Human Resources Officer, to summarize and take questions on the report provided with the meeting materials. He indicated that staff have done a great job moving to on-line training and continue to move training to on-line delivery.

The following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Interaction with Staff Monitoring Report (Policy D-20) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #58206

3. Administrative Staff Monitoring Report (D-65)

The Chair called on Jeff Low, Chief Human Resources Officer, to summarize and take questions on the report provided with the meeting materials. He indicated that it is management's assertion that we are in compliance with this policy and that no complaints were received by Human Resources from Administrators.

There was a discussion regarding corporate culture, the work being done and the desire to discuss this topic further.

The following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Compensation and Terms and Conditions of Employment for All Non-Unionized Staff Monitoring Report (Policy D-65) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #58207

4. Risk Management Monitoring Report (D-18)

The Chair called on Jeff Wright, VP Corporate Strategy and Business Development to summarize and take questions on the report provided with the meeting materials. He indicated that Board members were engaged in the risk determination process and that the risks are ordered from most significant to least. It was confirmed that cybersecurity insurance is in place at the level recommended by the College Consortium.

The following resolution was provided for the Board's consideration:

THAT the Board approves the Risk Management Monitoring Report (Board Policy D-18) based on reasonable interpretations of Board policy and the evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #58208

Bruce Smith was excused from the meeting.

F. CHAIR'S REPORT

Brad Duncan, Chair, reported the following:

- Governors were thanked for their comments during the Chair's check-ins. A summary will be coming to the Board through the March BPC report.
- Board Officer Nominations will take place at the March meeting this year. Governors were asked to contact a member of BPC if they would like more information or would like to nominate someone for the position of Chair, First Vice-Chair or Second Vice-Chair.
- The President's Assessment will come to the March Board meeting.
- The Board's Self Evaluation Survey will be sent following the March Board meeting.

The Chair's Report was accepted as presented.

G. COMMITTEE OF THE WHOLE IN CAMERA

THAT the Board move into the Committee of the Whole at 6:27 p.m.

Adopted – Resolution #58209

H. REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

THAT the Committee of the Whole rise and report at 6:28 p.m.;
AND THAT the matters discussed proceed as presented.

Adopted – Resolution #58210

I. ADJOURNMENT


There being no further business, the resolution for adjournment was considered.

THAT the meeting be adjourned at 6:28 p.m.

Adopted – Resolution #58211



Lisa McIntyre, Recording Secretary



Brad Duncan, Chair