

MINUTES OF THE FIVE HUNDRED AND EIGHTY FIRST MEETING  
BOARD OF GOVERNORS  
FANSHAWE COLLEGE

Meeting #581 – Zoom

Thursday, 2021 01 28

Present:

Brad Duncan, Chair  
Tammie Ashton  
Paul Cocker  
Tom Davis  
Peter Devlin, President  
Michael Geraghty  
Connie Graham  
Thomas Hutchison-Hounsell  
George Kerhoulas  
Kapil Lakhotia  
Larry Lau  
Michele Martin  
Stephen McClatchie  
Louise Poole  
Dave Schwartz  
Christine Spicer  
Terry Zavitz

Regrets:

No Regrets

Resource Personnel:

Michele Beaudoin, Vice-President, Student Services  
Gary Lima, Senior Vice-President, Academic  
Jeff Low, Chief Human Resources Officer  
Jenny Ruz, Vice-President, Finance and Administration  
Jeff Wright, Vice-President, Corporate Strategy and Business Development  
Cheryl McMurray, Executive Assistant, Office of the President  
Lisa McIntyre, Recording Secretary

Wendy Curtis – Executive Director, International  
Brenda Henry – Senior Manager, Environment Health, Safety and Emergency Services  
Gillian Sneddon – Executive Director, Advancement and Alumni  
Bosco Yuan – Executive Director, Finance

KPMG Guests

C.J. James, Partner – National Education Practice Leader, KPMG Canada  
Katie denBok – Partner, Enterprise Audit KPMG Canada

The meeting began with a presentation on the Applied Research in the Fashion Design Industry provided by:

- Tracy Gedies – Dean, Faculty Creative Industries
- Dana Morningstar – Associate Dean, School of Design
- Jennifer Wright – Professor, School of Design
- Meredith Jones – Professor, School of Design
- Fiona Magor (Alumna)
- Paige Taylor (Alumna)

Following discussion the former students were thanked for sharing their experiences and the presenters were thanked for the comprehensive presentation.

#### A. OPENING PROCEDURES

1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:37 p.m.

2. Chair's Welcome

The Chair welcomed everyone to the meeting and regrets no were noted.

3. Disclosure of Conflicts of Interest

There were no conflicts of interest declared.

4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

**THAT the Board approve the Consent Matters, including all applicable motions.**

- a) Approval of Agenda
- b) Approval of Minutes – #580 (2020-11-26)
- c) Business Arising from Minutes
- d) Programming Approval(s)
  - i. Welding and Fabrication Technician
- e) Board Reports:
  - i. Board Process Committee Report
  - ii. Audit Committee Report
  - iii. Risk Management Task Force Report
  - iv. Student Success Task Force Report

***Adopted – Resolution #58101***

## B. BOARD REPORTS

### 1. Future of Higher Education – KPMG Presentation

The Chair called on C.J. James, Partner – National Education Practice Leader, KPMG to provide a presentation on the Future of Higher Education that was included with the meeting materials. The impact of and response to COVID, underlying drivers of change, opportunities for the sector and the importance of the student experience were highlighted.

The Board thanked C.J. James for the presentation and she and Katie denBok were excused from the meeting.

## C. PRESIDENT'S REPORT

The Chair called on Peter Devlin, President, who highlighted the following from the report and presentation provided with the meeting materials:

- The outstanding level of commitment and support from all employees
- Student focused approach
- Innovation Village progress
- Corporate Training work being done
- Fanshawe taking the lead on the national PSW program
- Forecasted deficit now \$1M

Following a brief discussion the President' Report was accepted as presented.

## D. MONITORING REPORTS

### 1. Commitment to Quality Monitoring Report (D-35)

The Chair called on Jeff Wright, VP Corporate Strategy and Business Development, to summarize and take questions on the report provided with the meeting materials. It was noted that this is a year over year comparison, that anomalies are investigated and Fanshawe results typically exceed provincial data. There was a discussion regarding KPI results not yet available through the Ministry.

The following resolution was provided for the Board's consideration:

**THAT the Board of Governors approves the Commitment to Quality Monitoring Report (Policy D-35) based on reasonable interpretation of the policy and evidence demonstrating compliance with the policy, representing effective performance.**

***Adopted – Resolution #58102***

2. Financial Planning Monitoring Report (D-05)

The Chair called on Jenny Ruz, VP Finance and Administration, to summarize and take questions on the Financial Planning Monitoring Report (D-05) that was provided with the meeting materials.

There being no questions the following resolution was provided for the Board's consideration:

**THAT the Board of Governors approves the Financial Planning Monitoring Report (D-05) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with the policy, representing effective performance.**

***Adopted – Resolution #58103***

3. Health and Safety Monitoring Report (D-55)

The Chair called on Jenny Ruz, VP Finance and Administration, to summarize and take questions on the Health and Safety Monitoring Report provided with the meeting materials. It was confirmed that employees participate in mandatory training annually and that Health and Safety bulletin boards are updated regularly.

The following resolution was provided for the Board's consideration:

**THAT the Board approves the Health and Safety Monitoring Report (Policy D-55) based on reasonable interpretations of Board policy and the evidence demonstrating compliance with policy, representing effective performance.**

***Adopted – Resolution #58104***

*Brenda Henry was excused from the meeting.*

4. Priority Needs Monitoring Report (D-52)

The Chair called on Jeff Wright, VP Corporate Strategy and Business Development who introduced Gillian Sneddon, Executive Director Advancement and Alumni, to summarize and take questions on the report provided with the meeting materials. It was confirmed that a consultative process is followed to ensure the priority needs are aligned with the strategic goals.

The following resolutions were provided for the Board's consideration:

**THAT the Board of Governors approves the Priority Needs Monitoring Report (Policy D-52) based on reasonable interpretation of Board Policy and evidence demonstrating compliance with the policy, representing effective performance.**

**AND THAT the Fanshawe College Fundraising Priorities dated January 28, 2021 be endorsed as presented and forwarded to the Fanshawe College Foundation for implementation.**

***Adopted – Resolution #58105***

Gillian Sneddon was excused from the meeting.

E. CHAIR'S REPORT

Brad Duncan, Chair, reported the following:

- Governors are asked to complete the Board meeting survey that will be sent out following this meeting and to let Lisa McIntyre know if there are any difficulties accessing the survey.
- Governors were thanked for supporting the recommendation that the Annual Workshop be moved from May to August.
- The President's Assessment process has commenced and input from each Governor will be sought.
- Attendance at the College's Ontario Good Governance! Leading through disruption and uncertainty panel discussion Thursday, February 11<sup>th</sup> was encouraged.

The Chair's Report was accepted as presented.

***There was a five minute break at 5:45 p.m.***

*Bosco Yuan was excused from the meeting.*

F. COMMITTEE OF THE WHOLE IN CAMERA

**THAT the Board move into the Committee of the Whole at 5:56 p.m.**

***Adopted – Resolution #58106***

G. REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

**THAT the Committee of the Whole rise and report at 6:53 p.m.;  
AND THAT the matters discussed proceed as presented.**

***Adopted – Resolution #58107***

H. ADJOURNMENT

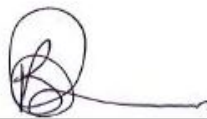
There being no further business, the resolution for adjournment was considered.

**THAT the meeting be adjourned at 6:54 p.m.**

***Adopted – Resolution #58108***



Lisa McIntyre, Recording Secretary



Brad Duncan, Chair