

MINUTES OF THE FIVE HUNDRED AND EIGHTY FIFTH MEETING
BOARD OF GOVERNORS
FANSHAWE COLLEGE

Meeting #585 – Zoom

Thursday, 2021 06 23

Present:

Brad Duncan, Chair
Paul Cocker
Tom Davis
Peter Devlin, President
Michael Geraghty
Thomas Hutchison-Hounsell
George Kerhoulas (left at 5:00 PM)
Kapil Lakhotia
Michele Martin
Stephen McClatchie
Louise Poole
Dave Schwartz
Christine Spicer
Terry Zavitz

Regrets:

Tammie Ashton
Stephen McClatchie

Resource Personnel:

Michele Beaudoin, Vice-President, Student Services
Gary Lima, Senior Vice-President, Academic
Jeff Low, Chief Human Resources Officer
Jenny Ruz, Vice-President, Finance and Administration
Jeff Wright, Vice-President, Corporate Strategy and Business Development
Cheryl McMurray, Executive Assistant, Office of the President
Lisa McIntyre, Recording Secretary

Staff Resources: (joined throughout the meeting)

Peter Gilbert – Chief Infrastructure Officer
Shawn Harrington – Director, Campus Planning and Capital Development
Janice Lamoureux – Dean of Students, Student Services
Leah Marshall – Sexual Violence Prevention Advisor
Colin Yates – Chair, Centre for Research and Innovation
Bosco Yuan – ED, Finance

There was a Faculty of Access, Language and Regional Campuses – Learning Journeys presentation provided by:

Susan Cluett – Dean, Faculty of Access, Language and Regional Campuses
Kristibeth Kelly – Associate Dean, English Language Institute
Jenn McLean – Associate Dean, Woodstock/Oxford Regional Campus
Chris Monteith – Coordinator, School of Language and Liberal Studies
Melanie Neerhof – Supervisor, School College Work Initiative, Access Studies
Wanda Jacobs – Manager, Career and Employment Services, Simcoe/Norfolk Regional Campus

Following discussion, the presenters were thanked and excused.

A. OPENING PROCEDURES

1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:25 p.m.

2. Chair's Welcome

The Chair welcomed everyone to the meeting and regrets were noted.

3. Disclosure of Conflicts of Interest

There were no conflicts of interest declared.

4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

THAT the Board approve the Consent Matters, including all applicable motions.

- a) Approval of Agenda
- b) Approval of Minutes – #584 (2021-04-22)
- b) Business Arising from Minutes
- c) Programming Approvals
 - i. Name Change – Construction Engineering Technology
 - ii. Name Change – Theatre Arts – Technical Production
- d) Annual Reports:
 - i. Fanshawe College Annual Report
 - ii. Fanshawe College Foundation Annual Report
 - iii. Fanshawe Global Corporation Annual Report
 - iv. Hot Zone Training Consultants Inc. Annual Report
- e) Board Reports:
 - i. Board Process Committee Report
 - ii. Audit Committee Report
 - iii. Capital Projects Monitoring Task Force Report

Adopted – Resolution #58501

B. CHAIR'S REPORT

The Chair reported the following:

- The survey results from the last meeting is included in the BPC report. Governors are asked to complete the survey for this meeting that will be sent this evening.
- The results of the Annual Board of Governors Effectiveness Survey will be provided at the August Workshop.
- The 2021-22 Board Meeting Schedule and Workplan are attached to the BPC Report in the Consent Agenda.
- The Annual Ministry Section 28 compliance attestation has been signed and was provided with the meeting materials.
- Connie Graham resigned from the Board effective May 27, 2021. Since her position was a Ministry Lieutenant Governor In Council (LGIC) Appointment, the Ministry will be appointing her replacement.
- Board recruitment will be a topic of discussion at the August Workshop. Governors were asked to come to the workshop with their thoughts on ways to increase the Board's representation of the diverse community the College serves.

The Chair's Report was accepted as presented.

C. COMMITTEE OF THE WHOLE IN CAMERA

THAT the Board move into the Committee of the Whole at 4:32 p.m.

Adopted – Resolution #58502

D. REPORT OF THE COMMITTEE OF THE WHOLE

THAT the Committee of the Whole rise and report at 5:08 p.m.;
AND THAT the matters discussed proceed as presented.

Adopted – Resolution #58505

E. BOARD REPORTS

1. Monitoring Report Task Force Report

In the Task Force Chair's absence the Board Chair called on Jeff Wright, VP, Corporate Strategy and Business Development to present and take questions on the report provided with the meeting materials. The desire to make Fanshawe's monitoring reports as effective and efficient as possible was outlined followed by a summary of the work completed and the recommendations being made.

There being no questions, the Task Force was thanked for their work and the following motions were provided for the Board's consideration:

THAT the Board of Governors approves monitoring reporting for policies D-16; D-20; D-30; D-40 (student rights and privacy); and D-50, be satisfied through BoG meeting attestation, and specifically the Signed Management Certification - consistent with policy D-01: General Executive Constraint;

AND THAT the Board of Governors establish a Task Force, with the Senior Vice-President, Academic and Vice-President, Student Services as resources, whose purpose is to consolidate the non-duplicative policy and reporting elements of policies D-30.05; D-35; D-36; and D-40 into existing, appropriately aligned policies.

Adopted – Resolution #58506

2. Investment Committee Report

The Chair called on Louise Poole, Investment Committee member, to provide this verbal report. The Minister's Binding Policy on Banking, Investments and Borrowing was outlined. She reported the fair value of the College and Foundation investments as at March 31, 2021.

There being no questions, the Investment Committee Report was accepted as presented.

There was a five minute break at 5:25 p.m.

Bosco Yuan rejoined the meeting.

Janice Lamoureux and Leah Marshall joined the meeting.

3. Sexual Violence Report

The Chair called on Michele Beaudoin, VP Student Services who introduced Leah Marshall, Sexual Violence Prevention Advisor to provide a presentation to complement the report provided with the meeting materials. It was noted that this is a Ministry mandated report that is vetted by a Task Force, which includes external members, before coming to the Board of Governors every June. Leah Marshall summarized the report highlighting the pivot made to provide the victim centered services needed in a virtual format.

There being no questions the following motion was provided for the Board's consideration:

THAT the Board of Governors approves the Sexual Violence and Sexual Assault Report as presented.

Adopted – Resolution #58507

Leah Marshall was thanked for the comprehensive report and she and Janice Lamoureux were excused.

F. MONITORING REPORT

1. Financial Condition Monitoring Report (Policy D-10)

Jenny Ruz, VP Finance & Administration summarized and took questions on the Financial Condition Monitoring Report (D-10) that was provided with the meeting materials. She summarized the draft Consolidated Financial Statements, noting that an unqualified report has been issued by KPMG, the external auditors.

Following a discussion related to funding and the surplus, the following resolutions were provided for the Board's consideration:

THAT the Board of Governors approves the Financial Condition Monitoring Report (D-10) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance;

AND THAT the Board of Governors accepts the Auditor's Report and approves the draft Consolidated Financial Statements for the year ended March 31, 2021 as presented.

Adopted – Resolution #58508

2. Asset Monitoring Report (Policy D-15)

Jenny Ruz, VP Finance & Administration summarized and took questions on the Asset Monitoring Report (D-15) that was provided with the meeting materials. Management's assertion of compliance was indicated.

The following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Asset Monitoring Report (D-15) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #58509

3. Insurance Monitoring Report (Policy D-16)

Jenny Ruz, VP Finance & Administration summarized and took questions on the Insurance Monitoring Report (D-16) that was provided with the meeting materials. Management's assertion of compliance was confirmed.

The following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Insurance Monitoring Report (D-16) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #58510

4. Investment Monitoring Report (Policy D-17)

Jenny Ruz, VP Finance & Administration summarized and took questions on the Investment Monitoring Report (D-17) that was provided with the meeting materials. It was noted that it is management's assertion that the College is in compliance with this policy.

The following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Investment Monitoring Report (D-17) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #58511

Colin Yates joined the meeting.

5. Research & Innovation Monitoring Report (D-37)

The Chair called on Gary Lima, SVP Academic who introduced Colin Yates, Chair, Centre for Research and Innovation to summarize and take questions on the report provided with the meeting materials. Funding application strategy and partnerships were highlighted.

The following resolution was provided for the Board's consideration:

THAT the Board approves the Monitoring Report on Board Policy D-37 Research and Innovation based on reasonable interpretations of Board policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #58512

Colin Yates was thanked and excused from the meeting.

The Chair noted that this was his last meeting as Chair and indicated that it is hoped the August Workshop will allow for an in-person session. He thanked everyone for persevering through a very difficult year and for arriving prepared for each meeting. Management was acknowledged for their work and everyone was wished a safe and happy summer.

G. ADJOURNMENT

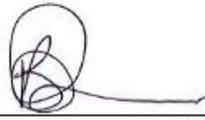
There being no further business, the resolution for adjournment was considered.

THAT the meeting be adjourned at 6:05 p.m.

Adopted – Resolution #58513



Lisa McIntyre, Recording Secretary



Brad Duncan, Chair