

Part-time Online Business Administration – Human Resources Advanced Diploma (BAH1)

Fall Start – 2 YRS to Complete

Students who have completed the two-year human resources diploma program can continue to earn an Ontario College Advanced Diploma in business administration human resources by taking the following courses:

| SEMESTER | COURSE CODE | COURSE NAME | COURSE COMPLETE? |
|----------------------|--|---|------------------|
| Fall Year 1 | | | |
| | SFTY-3010 | Occupational Health & Safety Legislation <i>(Ensure this is your first course taken in BAH1)</i> | |
| | MATH-3063 | HRIS-Statistics & Analysis | |
| | GenEd Elective | GenEd Elective | |
| Winter Year 1 | | | |
| | SFTY-5001 | Safety Administration* | |
| | SFTY-5002 | Hazard Management* | |
| | <i>SFTY-5001 & SFTY-5002 MUST be taken at the same time</i> | | |
| | MGMT-1163 | Labour Relations | |
| Summer Year 1 | | | |
| | MGMT-3061 | HR Planning | |
| | FINA-1038 | Finance & Accounting for Non-Accountants | |
| | ECON-1005 | Economics 2 | |
| Fall Year 2 | | | |
| | BUSI-1002 | Work Issues & Ethics | |
| | MGMT-3060 | Negotiating-Mediation & Conflict Res | |
| Winter Year 2 | | | |
| | MGMT-5067 | Managing Strategic HR Projects | |
| | MGMT-5068 | Managing Leaders & Leadership | |

** course has prerequisite (SFTY-3010), use recommended progression*

In terms of progression, we strongly recommend you start at the top with year 1 courses and work your way to the bottom of the chart.