

## Part-time Online Business Fundamentals Certificate (BFS2)

**Fall Start – 2 YRS to Complete**

SEMESTER	COURSE CODE	COURSE NAME	COURSE COMPLETE?
<b>Fall Year 1</b>			
	BUSI-1082	College Orientation & Success	
	MATH-1168	Mathematics Fundamentals	
<b>Winter Year 1</b>			
	WRIT-1032	Reason & Writing Business 1	
	ACCT-1100	Principles of Accounting	
	BUSI-1005	Introduction to Business Processes	
<b>Summer Year 1</b>			
	MATH-1052	Business Math	
	COMM-1100	Written Communication for Business	
<b>Fall Year 2</b>			
	BUSI-1066	Customer Service	
	BUSI-1084	Talking Business	
<b>Winter Year 2</b>			
	MKTG-1012	Principle of Marketing 1	
	COMP-1332	Information Management	

*In terms of progression, we recommend you start at the top with year 1 courses and work your way to the bottom of the chart.*