

MINUTES OF THE FIVE HUNDRED AND NINTY SEVENTH MEETING  
BOARD OF GOVERNORS  
FANSHAWE COLLEGE

Meeting #597 – Norton Wolf School of Aviation  
& Aerospace Technology (Y1023) Thursday, November 24, 2022

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Louise Poole, Chair  
Mojdeh Cox  
Tom Davis  
Peter Devlin, President  
Courtney Ecker  
Laura Elliott  
Brian Foster  
Michael Geraghty  
Sandy Jansen  
Larry MacKinnon  
Michele Martin  
Brad Nelson  
Samrat Raj  
Christine Spicer  
Terry Zavitz

Regrets:

Mihad Fahmy  
Eric Weniger

Resource Personnel:

Michele Beaudoin, Vice-President, Student Services  
Donna Derer, Acting Senior Vice-President, Academic  
Jeff Low, Chief Human Resources Officer (virtual)  
Jenny Ruz, Vice-President, Finance and Administration (virtual)  
Jeff Wright, Vice-President, Corporate Strategy and Business Development  
Cheryl McMurray, Executive Assistant, Office of the President  
Lisa McIntyre, Recording Secretary

The meeting began with a tour of the Norton Wolf School of Aviation and Aerospace Technology facility provided by:

- Steve Patterson, Dean, Faculty of Science, Trades and Technology
- Larry Weir, Associate Dean, Norton Wolf School of Aviation and Aerospace Technology

Steve Patterson and Larry Weir were thanked for the tour.

## A. OPENING PROCEDURES

### 1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:32 p.m.

### 2. Chair's Welcome

The Chair acknowledged and honoured the Anishnaabe, Haudenosaunee, and Lenape people of Southwestern Ontario as the traditional owners and custodians of the lands and waterways where Fanshawe College is located. She continued by welcoming everyone to the meeting, noted regrets and acknowledged President Devlin's recent loss of a family member.

### 3. Disclosure of Conflicts of Interest

There were no conflicts of interest declared.

### 4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

**THAT the Board approve the Consent Matters, including all applicable motions.**

- a) Approval of Agenda
- b) Approval of Minutes – #596 (2022 09 22)
- c) Business Arising from Minutes
- d) Programming Approval(s)
  - i. Paswe'aatigook Anishinaabemowin Language Immersion
  - ii. Microcredentials
- e) Board Reports:
  - i. Board Process Committee Report
  - ii. Audit Committee Report
  - iii. External Governor Appointment Committee Report
  - iv. Hot Zone Inc. Report

***Adopted – Resolution #59701***

## B. COMMITTEE OF THE WHOLE IN CAMERA

**THAT the Board move into the Committee of the Whole at 4:35 p.m.**

***Adopted – Resolution #59702***

## C. REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

**THAT the Committee of the Whole rise and report at 5:12 p.m.;**  
**AND THAT the matters discussed proceed as presented.**

***Adopted – Resolution #59704***

**There was a dinner break at 5:12 p.m.  
The meeting resumed at 5:50 p.m.**

**D. MONITORING REPORTS**

**1. CAC/CC & Programming Monitoring Reports (D-30.05, D-36)**

The Chair called on Donna Derer, Acting SVP Academic, to summarize and take questions on this monitoring report. She noted the volume of program offerings at Fanshawe, including newly approved three-year degrees; that six programs have been suspended; that there are 44 pathways into the college; and 22 formal articulation agreements. The five programs launched at ILAC were also summarized.

The process to suspend a program and how often programs are reviewed was discussed. The role of the Academic Advisor in assisting student program selection, was outlined.

There being no further questions, the following resolution was provided for the Board's consideration:

**THAT the Board of Governors approves the Program Advisory Committees and College Council Monitoring Report (D-30.05) and the College Programming Monitoring Report (D-36) based on reasonable interpretation of the Board Policy and evidence demonstrating compliance with the policy, representing effective performance.**

***Adopted – Resolution #59705***

**2. Inventory of Named College Properties (D-14)**

The Chair called on Jeff Wright, VP Corporate Strategy and Business Development to summarize the report provided with the Board materials. It was confirmed that the College is in compliance with the policy and that all namings in excess of \$500,000 have been approved by the Board of Governors.

After confirming that all naming agreements have off ramps, the following resolution was provided for the Board's consideration:

**THAT the Board approves the Monitoring Report on Naming Recognition (Board Policy D-14) based on reasonable interpretations of Board policy and the evidence demonstrating compliance with policy, representing effective performance.**

***Adopted – Resolution #59706***

3. Fundraising Priorities (B-52)

The Chair called on Jeff Wright, VP Corporate Strategy and Business Development to summarize the report provided with the Board materials. It was confirmed that all priorities were developed in consultation with all areas of the College.

There being no questions, the following motion was provided for the Board's consideration:

**THAT the Board approves the Monitoring Report on Fundraising Priorities (Board Policy B-52) based on reasonable interpretations of Board policy and the evidence demonstrating compliance with policy, representing effective performance.**

**AND THAT the Fanshawe College Fundraising Priorities dated November 24, 2022 be endorsed as presented and forwarded to the Fanshawe College Foundation for implementation.**

***Adopted – Resolution #59707***

E. CHAIR'S REPORTS

Louise Poole, Chair, reported the following:

- The survey results from the last meeting were reviewed by BPC and provided with the supplementary material. Governors were asked to look for the survey that will be available following the Board meeting.
- The Higher Education Summit is being held in person this coming weekend. A total of eight Governors, including the President and BPC, will be attending the summit and the Premier's Awards.
- The College Employer Council Board of Director's meeting will be held virtually on November 29, 2022.
- BPC and Past Chair, Michele Martin, will be participating in the College's College Quality Assurance Audit Process (CQAAP) that takes place virtually on January 17<sup>th</sup>.
- A summary of the President's assessment and re-appointment process and timeline was provided as part of the BPC Report. The Selection Committee will proceed with the re-appointment process in accordance with board policy.
- Terry Zavitz provided a summary of the recent External Governor Appointment Committee (EGAC) meeting indicating there is one External Governor vacancy for 2023-24. She indicated the advertisement will be shared with Governors and asked that they approach their network with the vacancy information. The desire is to interview in January 2023.

F. ADJOURNMENT

There being no further business, the resolution for adjournment was considered:

**THAT the meeting be adjourned at 6:09 p.m.**

***Adopted – Resolution #59708***



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Lisa McIntyre, Recording Secretary



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Louise Poole, Chair