

MINUTES OF THE FIVE HUNDRED AND NINETY NINTH MEETING
BOARD OF GOVERNORS
FANSHAWE COLLEGE

Meeting #599 – Zoom

Thursday, February 23, 2023

Louise Poole, Chair
Mojdeh Cox
Tom Davis
Peter Devlin, President
Courtney Ecker
Laura Elliott
Mihad Fahmy
Brian Foster
Michael Geraghty
Sandy Jansen
Larry MacKinnon
Samrat Raj
Christine Spicer
Eric Weniger
Terry Zavitz

Regrets:

Michele Martin
Brad Nelson

Resource Personnel:

Michele Beaudoin, Vice-President, Student Services
Dianne Davidson, Acting Chief Human Resources Officer
Gary Lima, Senior Vice-President, Academic
Jenny Ruz, Vice-President, Finance and Administration
Jeff Wright, Vice-President, Corporate Strategy and Business Development
Cheryl McMurray, Executive Assistant, Office of the President
Lisa McIntyre, Recording Secretary

Staff Resources: (joining throughout the meeting)

Rob Downie - Manager, Institutional Research
Fiorella Sabadin - Registrar

A. OPENING PROCEDURES

1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:00 p.m.

2. Chair's Welcome

The Chair acknowledged and honoured the Anishnaabe, Haudenosaunee, and Lenape people of Southwestern Ontario as the traditional owners and custodians of the lands and waterways where Fanshawe College is located. She welcomed everyone to the meeting.

3. Disclosure of Conflicts of Interest

There were no conflicts of interest declared.

4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

THAT the Board approve the Consent Matters, including all applicable motions.

- a) Approval of Agenda
- b) Approval of Minutes – #598 (2023-01-26)
- c) Business Arising from Minutes
- d) Board Reports:
 - i. Board Process Committee Report
 - ii. Monitoring Reports Task Force Report
 - iii. Fanshawe Global Quarterly Report

Adopted – Resolution #59901

B. E-SCAN

The Chair called on Jeff Wright, VP Corporate Strategy & Business Development, to lead this discussion. He indicated the Planning Framework is done to capture emerging trends and to help Fanshawe stay current. The E-scan benchmarks us against other Colleges and ourselves. It was noted that conversations regarding risk have been held at various leadership levels of the organization.

The pre-circulated questions were considered by the Board as a whole. The following highlights the discussion:

- Very positive results
- Deliberate growth in part time students, and who they are, was noted
- Marketing needs
- Out of area enrollment
- Strategic enrollment focus
- Domestic enrollment
- Risk re dependency on international enrollment

- Impact of AI on future
- Earlier student engagement (elementary)
- Popular programs (i.e. STEM, Arts, trades)
- Student decision making process when selecting an institution

At the conclusion of the discussion, Jeff Wright was thanked for the report and for facilitating the conversation.

C. MONITORING REPORTS

1. Risk Management Monitoring Report (D-18)

The Chair called on Jeff Wright, VP Corporate Strategy and Business Development, to summarize and take questions on the report provided with the meeting materials. He outlined the risk assessment process, noting the current risk attitude statement is included in the policy and referenced when determining the level of risk. Cybersecurity, recruitment, and business continuity were discussed.

There being no further discussion, the following resolution was provided for the Board's consideration:

THAT the Board approves the Risk Management Monitoring Report (Board Policy D-18) based on reasonable interpretations of Board policy and the evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #59902

Rob Downie was excused from the meeting.

2. Student Success Monitoring Report (A-35)

The Chair called on Michele Beaudoin, VP Student Services, to summarize and take questions regarding this monitoring report. The three data sources, OCSES, KPI Satisfaction Survey and Fanshawe's Student Survey, were outlined, noting that this is the pilot year for the OCSES survey and not all Colleges participated. The College anticipates continued positive results when the shift to measuring experience is made.

The following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Student Success Monitoring Report (Board Policy A-35) based on reasonable interpretation of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #59903

3. Staff Monitoring Report (D-20)

The Chair called on Dianne Davidson, Acting, Chief Human Resources Officer, to summarize and take questions on the report provided with the meeting materials. The introduction of the new employee orientation module was highlighted.

The following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Interaction with Staff Monitoring Report (Policy D-20) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #59904

4. Administrative Staff Monitoring Report (D-65)

The Chair called on Dianne Davidson, Acting, Chief Human Resources Officer, who summarized the report provided with the meeting materials highlighting the current recruitment challenges.

The following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Compensation and Terms and Conditions of Employment for All Non-Unionized Staff Monitoring Report (Policy D-65) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #59905

D. BOARD REPORTS

1. Hot Zone Training Consultants Inc. Report

The Chair called on Michael Geraghty, Hot Zone Board Representative, who provided an overview of the Hot Zone Board and introduced Jeff Wright, VP Corporate Strategy and Business Development, to summarize and take questions on the information provide with the meeting materials. A brief history of the subsidiary was provided and the results of the recent strategic planning session were shared.

After discussion, the Hot Zone Training Consultants Inc. report was accepted as presented.

Fiorella Sabadin, Registrar, joined the meeting.

2. Student Tuition & Ancillary Fee Proposal

The Chair called on Michele Beaudoin, VP Student Services, who introduced Fiorella Sabadin, Registrar, who summarized the Student Tuition and Ancillary Fee Proposal provided with the meeting materials. It was confirmed that the Fanshawe Student Union (FSU) was consulted and supports the proposal being presented. The recommended flat tuition rates for domestic tuition and 1% increase to international tuition were noted. She indicated the fee for the international health plan will be confirmed once the RFP process has concluded.

Following discussion regarding international tuition fees across the sector and the impact of the flat tuition rates for domestic students, the following resolution was provided for the Board's consideration:

THAT the proposed tuition fees, program fees and ancillary fees be approved as presented and the College be authorized to collect these fees for the 2023-24 academic year and subsequent periods.

Adopted – Resolution #59906

Fiorella Sabadin, Registrar was excused from the meeting.

There was a 40 minute dinner break starting at 5:35 p.m.

E. CHAIR'S REPORT

Louise Poole, Chair, reported the following:

- Board members were asked to look for and respond to the meeting survey that will be sent this evening.
- The Annual Board Self Evaluation survey was approved by BPC and will be circulated in the coming weeks.
- Governors were thanked for their comments during the Chair's check-ins. A summary will be coming to the Board through the March BPC report.

The Chair's Report was accepted as presented.

F. COMMITTEE OF THE WHOLE IN CAMERA

THAT the Board move into the Committee of the Whole at 6:15 p.m.

Adopted – Resolution #59907

- G. REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA
THAT the Committee of the Whole rise and report at 6:44 p.m.;
AND THAT the matters discussed proceed as presented.

Adopted – Resolution #59909

- H. ADJOURNMENT

There being no further business, the resolution for adjournment was considered.

THAT the meeting be adjourned at 6:44 p.m.

Adopted – Resolution #59910



Lisa McIntyre, Recording Secretary



Louise Poole, Chair