

MINUTES OF THE SIX HUNDREDTH MEETING
BOARD OF GOVERNORS
FANSHAWE COLLEGE

Meeting #600 – H1005

Thursday, March 23, 2023

Louise Poole, Chair
Mojdeh Cox
Tom Davis
Peter Devlin, President
Courtney Ecker
Laura Elliott
Mihad Fahmy
Brian Foster
Michael Geraghty
Sandy Jansen
Larry MacKinnon
Michele Martin
Brad Nelson
Samrat Raj
Christine Spicer

Regrets:

Eric Weniger
Terry Zavitz

Resource Personnel:

Michele Beaudoin, Vice-President, Student Services
Dianne Davidson, Acting Chief Human Resources Officer
Gary Lima, Senior Vice-President, Academic
Jenny Ruz, Vice-President, Finance and Administration
Jeff Wright, Vice-President, Corporate Strategy and Business Development
Cheryl McMurray, Executive Assistant, Office of the President
Lisa McIntyre, Recording Secretary

Catherine Gordon – Senior Researcher, Strategic Enterprise Solutions
Bosco Yuan – Executive Director, Finance

A. OPENING PROCEDURES

1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:00 p.m.

2. Chair's Welcome

The Chair acknowledged and honoured the Anishnaabe, Haudenosaunee, and Lenape people of Southwestern Ontario as the traditional owners and custodians of the lands and waterways where Fanshawe College is located. She continued by welcoming everyone to the meeting and noted regrets and virtual attendees.

3. Disclosure of Conflicts of Interest

There were no conflicts of interest declared.

4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

THAT the Board approve the Consent Matters, including all applicable motions.

- a) Approval of Agenda
- b) Approval of Minutes – #599 (2023-02-23)
- c) Business Arising from Minutes
- d) Board Reports:
 - i. Board Process Committee Report
 - ii. Audit Committee Report
 - iii. Capital Project Monitoring Task Force

Adopted – Resolution #60001

B. STRATEGIC PLAN IMPLEMENTATION (BUDGET)

The Chair called on Larry MacKinnon, Audit Committee Chair, who introduced this item confirming that the Draft 2023-24 Budget was reviewed, discussed in detail and accepted as presented at the March Audit Committee meeting and that it, along with monitoring reports D-05 (Financial Planning) and D-12 (Capital Planning), are being recommended for approval by the Audit Committee.

Jenny Ruz, Vice-President Finance and Administration, summarized the Budget information and PowerPoint presentation included with the Board materials. The following was highlighted:

- Key operating assumptions
- International enrollment
- Grant revenue
- The budget over budget comparison

- Board approved capital projects
- The financial outlook to 2025/26
- Financial Health Indicators

There was a discussion regarding international enrollment.

The following motion was provided for the Board's consideration:

THAT the Board of Governors approves the 2023-24 Strategic Plan Implementation (Budget) as presented.

Adopted – Resolution #60002

1. Financial Planning Monitoring Report (Policy D-05)

The Chair called on Jenny Ruz, Vice-President Finance & Administration, to summarize and take questions on the Financial Planning Monitoring Report (D-05) that was provided with the meeting materials. It was noted that it is management's assertion that the College is in compliance with this policy and the forecasted surplus of \$33M was shared.

There being no questions, the following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Financial Planning Monitoring Report (D-05) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #60003

2. Capital Planning Monitoring Report (Policy D-12)

Jenny Ruz, Vice-President Finance & Administration, summarized and took questions on the Capital Planning Monitoring Report (D-12) that was provided with the meeting materials. Management's assertion of compliance and the status of the Master Plan review were confirmed.

There being no questions, the following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Capital Planning Monitoring Report (D-12) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #60004

Bosco Yuan left the meeting and Catherine Gordon joined the meeting.

C. MONITORING REPORTS

1. Meeting Labour Market Needs Monitoring Report (A-40)

The Chair called on Gary Lima, Senior Vice-President, Academic, to summarize and take questions on the monitoring report provided with the meeting materials.

The low employer response rate to the provincial survey was noted as was the response rate to the survey done by Fanshawe in previous years. With continued follow-up this year a solid benchmark was achieved.

There was a discussion regarding the efforts to increase the satisfaction with communication skills as well as the reason for the increase in critical thinking skills.

The following resolution was provided for the Board's consideration:

THAT the Board of Governors approves the Meeting Labour Market Needs Monitoring Report (A-40) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #60005

Catherine Gordon left the meeting.

D. CHAIR'S REPORTS

The Chair reported the following:

- Governors were asked to complete the anonymous Annual Board of Governors Effectiveness Survey that was sent earlier this week. The results will be shared at the May workshop.
- Board Officer Nominations will take place at the April meeting. Governors were asked to contact a member of BPC if they would like more information or would like to nominate someone for the position of Chair, First Vice-Chair or Second Vice-Chair.
- The survey results from the last meeting were reviewed by BPC and are included in the Supplementary Folder. Please look for and complete the survey for this meeting that will be sent following later this evening.
- Fanshawe's Open House is being held this Saturday, March 25th from 10:00 AM – 2:00 PM at all Fanshawe campuses. This is an opportunity to explore the campus and experience the enthusiasm at these events
- Unbound Fashion Show is being held in-person on April 12th from 7:00 – 10:00 PM at 100 Kellogg Lane. This event showcases original fashions created by Fanshawe students. Tickets are available through the Board Office.

- June Grads will be held at Budweiser Gardens on June 13, 14 and 15. Governors will be asked to volunteer to represent the Board at these ceremonies.
- The following Governors were recognized for completing the Colleges Ontario Good Governance program:
 - Mojdeh Cox
 - Laura Elliott
 - Courtney Ecker
 - Samrat Raj

The Chair's Report was accepted as presented.

There was a dinner break at 4:45 p.m.

E. COMMITTEE OF THE WHOLE IN CAMERA

THAT the Board move into the Committee of the Whole at 5:38 p.m.

Adopted – Resolution #60006

F. REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

THAT the Committee of the Whole rise and report at 6:55 p.m.;
AND THAT the matters discussed proceed as presented.

Adopted – Resolution #60009

G. ADJOURNMENT

There being no further business, the resolution for adjournment was considered.

THAT the meeting be adjourned at 6:55 p.m.

Adopted – Resolution #60010



Lisa McIntyre, Recording Secretary



Louise Poole, Chair