

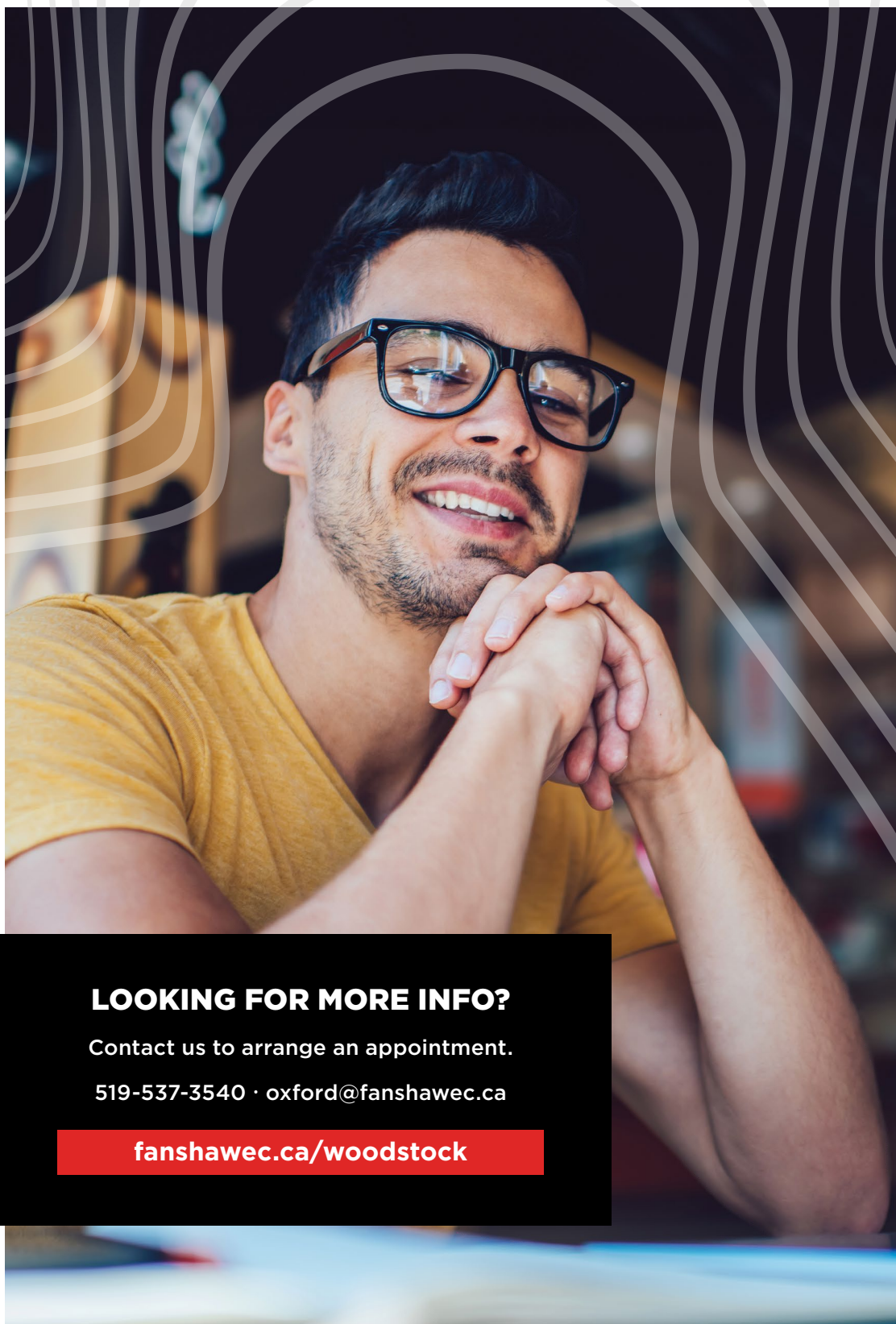
# Woodstock GUIDE

WINTER 2024



FANSHAWE

[fanshawec.ca/woodstock](https://fanshawec.ca/woodstock)



## **LOOKING FOR MORE INFO?**

Contact us to arrange an appointment.

519-537-3540 · [oxford@fanshawec.ca](mailto:oxford@fanshawec.ca)

[fanshawec.ca/woodstock](https://fanshawec.ca/woodstock)

# WHY LEARN LOCALLY?

There are many benefits to studying at a smaller campus, including:

- ▶ Programs designed to prepare you for high-demand careers in our community
- ▶ Small classes with easier access to faculty experts and student supports
- ▶ Strong partnerships with regional employers

## IN THIS ISSUE:

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# POST-SECONDARY PROGRAMS

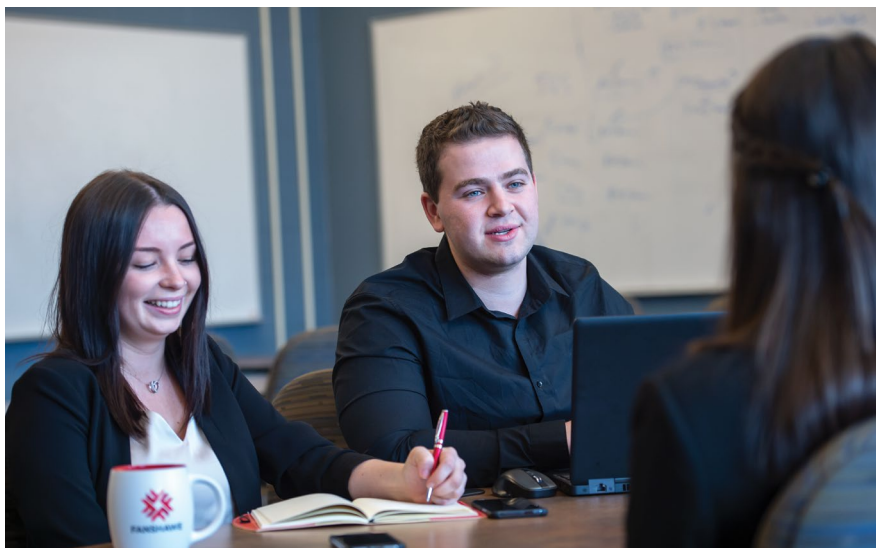
Fanshawe provides exceptional learning opportunities, student support and industry connections to prepare you for career success.

## **Business - Entrepreneurship and Management**

**Diploma** (60 weeks)

*Apply now for September.*

This program incorporates both mentorship and hands-on experience. At the end of the program, you will have a business plan in-hand and practical knowledge to make your business a success!







## Child and Youth Care

**Advanced Diploma** (90 weeks)

*Apply now for September.*

Make a difference in the lives of at-risk children and teens. Learn theory in-class and practice skills at your work placement. Real experience helps you get a job faster.

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## Early Childhood Education

**Diploma** (60 weeks)

*Apply now for September.*

Your love for child development can translate into a rewarding career in Early Childhood Education. You'll be ready to help shape the minds of our next generation in just 60 weeks!

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## Educational Support

**Diploma** (60 weeks)

*Apply now for September. New! Start Part-Time in May.*

Graduates of this program will have the skills and knowledge required to become an Educational Assistant (EA), a valued member of a school team.

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# POST-SECONDARY PROGRAMS (CONTINUED)

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## Hair Stylist

**Diploma** (48 weeks)

*Classes start in September or January. New! Start Part-Time in May.*

Learn how to cut, colour and style hair like a pro. This program focuses on the soft skills of the service industry as well. You will be as strong in your customer service as you are in your technical skills.

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## Heating, Refrigeration and A/C Technician

**Diploma** (60 weeks Co-op)

*Apply now for September.*

This program provides you with a diverse set of skills that can be applied to multiple employment opportunities. Learn how to test, install and service heating and cooling systems.

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## Office Administration – Executive

**Diploma** (60 weeks Co-op)

*Classes start in January. Apply now!*

If you've thought of a career that will put you in the middle of a fast-paced, people-based environment, the Office Administration – Executive program will help you master the skills employees need to make their offices run smoothly.

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## Personal Support Worker

**Certificate** (30 weeks)

*Classes start in September or January. Apply now!*

A compassionate heart is what is needed for this program. Learn how to care for people while you start your path to a career working in public or private care facilities.

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## Practical Nursing

**Diploma** (63 weeks)

*Classes start in September (full-time) and January (part-time). Apply now!*

Learn what it takes to become a Registered Practical Nurse (RPN) in the dynamic field of health care. Upon graduation, you will be prepared to write the Canadian Practical Nurse Registration Examination.

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## Pre-Health Sciences Pathway to Advanced Diplomas and Degrees

**Certificate** (30 weeks)

*Apply now for September.*

If you want to work in health care, but are unsure what area, this program is for you. Pre-Health gives you the foundation to explore many different areas of the health industry.

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# ACCELERATED PROGRAMS

Fanshawe provides exceptional learning opportunities, student support and industry connections to prepare you for career success.

## Gas Technician 3 **GTN1W**

This program meets the Technical Standards and Safety Authority's (TSSA) theoretical and practical curriculum requirements for Gas Technician 3. Following successful completion of these courses, students are eligible to write the Gas Technician 3 TSSA Certificate of Qualification Exam.

COURSE	CODE	DATES	DAYS/TIME	COST	
Gas Technician 3 Level 1	MACH-1141-09WCM	C Jan 23 - Feb 21	Tue/Wed/Thu 5:30 - 10:30 p.m.	\$572.90 + TB *	✓
Gas Technician 3 Level 2	MACH-1142-09WCM	C Feb 27 - Apr 11	Tue/Wed/Thu 5:30 - 10:30 p.m.	\$948.70 *	✓

## Gas Technician 2 **GTN1W**

This program meets the Technical Standards and Safety Authority's (TSSA) theoretical and practical curriculum requirements. Following successful completion of these courses, students are eligible to write the Gas Technician 2 TSSA Certificate of Qualification Exam upon completion of all three levels. Class sizes limited – register now!

COURSE	CODE	DATES	DAYS/TIME	COST	
Gas Technician 2 Level 1	MACH-1138-09WCM	C Jan 15 - Mar 7	Mon/Tue/Wed/Thu 5:30 - 10:30 p.m.	\$1,049.70 + TB *	✓
Gas Technician 2 Level 2	MACH-1139-09WCM	C Mar 11 - May 2	Mon/Tue/Wed/Thu 5:30 - 10:30 p.m.	\$1,049.70 *	✓
Gas Technician 2 Level 3	MACH-1140-09WCM	C May 6 - Jun 27	Mon/Tue/Wed/Thu 5:30 - 10:30 p.m.	\$1,264.70 *	✓

### LEGEND

Blended	B
In-Class	C
Online	O
Available for registration	✓

### REFUND POLICY

One business day before 3rd class	*
Three days before 1st class	■
Seven days after course start date	▲
Seven days before 1st class	●





**FANSHAWE**

**Woodstock/Oxford  
Regional Campus**

# **EDUCATIONAL SUPPORT (PART-TIME)**



## **APPLY NOW FOR MAY 2024!**

**[fanshawec.ca/eds1w](https://fanshawec.ca/eds1w)**

# MyPath▶ PROGRAMS

Three great reasons to take MyPath▶

Flexible delivery | 1-on-1 dedicated support  
Train for in-demand careers

## Health Care Office Assistant **NUC2**

This certificate program provides students with the knowledge and skills needed to excel as a clerk, assistant, or receptionist in a variety of health care facilities such as hospital units, doctor's offices and clinics.

COURSE	CODE	DATES	DAYS/TIME	COST	
Microsoft Office Essentials	COMP-1378-28WCM	B Jan 17 - Apr 24	Wed 6 p.m. - 9 p.m.	\$297.4*	✓
Medical Concepts & Language 1	ADMN-1050-28WCM	B Jan 16 - Mar 5	Tue/Thu 6 p.m. - 9 p.m.	\$297.40 + TB *	✓
Organizational Skills	HLTH-1010-28WCM	B Mar 7 - Apr 25	Tue/Thu 6 p.m. - 9 p.m.	\$297.40 + TB *	✓
Medical Transcription	COMP-5066-28WCM	This course will be offered in spring 2024			
Processing Physician Orders	HLTH-1007-28WCM	This course will be offered in spring 2024			
Computerized Billing	COMP-1128-28WCM	This course will be offered in spring 2024			
Professional Communication	COMM-1054-28WCM	This course will be offered in fall 2024			
Electronic Patient Records	ADMN-1045-28WCM	This course will be offered in fall 2024			
Patient Preparation	HLTH-1208-28WCM	This course will be offered in fall 2024			



## Human Resources Essentials **HRS2**

This program satisfies the core components of human resources management and is for those who want to expand or update their skills, or enter into a variety of careers managing people and organizations. Many of these courses provide a practical approach and are specifically designed to prepare graduates to write the examinations set by the Human Resources Professionals Association for the CHRP designation. Classes will be streamed online at the designated time.

COURSE	CODE	DATES	DAYS/TIME	COST	
Compensation & Benefits	MGMT-3048-20WCM	B Jan 16 - Apr 23	Tue 6 p.m. - 9 p.m.	\$297.40 +TB *	✓
Recruitment and Selection	MGMT-3009-20WCM	B Jan 18 - Apr 25	Thu 6 p.m. - 9 p.m.	\$297.40 +TB *	✓
HR Planning	MGMT-3061-20WCM	This course will be offered in spring 2024			
Organizational Behaviour	MGMT-3007-20WCM	This course will be offered in spring 2024			
Human Resources Management	MGMT-1017-20WCM	This course will be offered in fall 2024			
Labour Relations	MGMT-1163-20WCM	This course will be offered in fall 2024			
Occupational Health and Safety	HLTH-1102-20WCM	This course will be offered in winter 2025			
Training and Development	MGMT-3042-20WCM	This course will be offered in winter 2025			

**FINANCIAL ASSISTANCE may be AVAILABLE.**

For more information please contact:  
**Tam Visser**, Student Engagement Specialist  
 519-788-8267 [t\\_visser2@fanshawec.ca](mailto:t_visser2@fanshawec.ca)

**[fanshawec.ca/mypath](https://fanshawec.ca/mypath)**

# HAIR STYLIST (PART-TIME)



**START MAY START MAY**  
**APPLY NOW!**

**[fanshawec.ca/has1w](https://fanshawec.ca/has1w)**

# CONTINUING EDUCATION

Work towards a credential at your own pace. Take the entire series of courses or just the one you want.

## MICROCREDENTIALS

### Digital Literacy

COMP-1559-01WCM \$153 ●

Feb 7 - Feb 28 / Wed, 6 - 10 p.m.

The purpose of this microcredential is to assist individuals who have limited computer skills. The target audience will be individuals who would like to upgrade their skills to a traditional college course. The course will introduce the learner to a variety of different aspects of digital literacy.

Learning Outcomes:

1. Use digital skills to access information.
2. Create a document in word.
3. Save a document to a USB stick.
4. Send an email.

Total class hours - 16.

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### Start Your Own Hair Salon

BUSI-1221-20WCM \$153 ●

Mar 6 - Mar 20 / Wed, 6 - 9 p.m.

The hairstyling industry has undergone many significant changes in the last few years. This microcredential will help you evaluate and build your business plan. Join us for a four-session course where we examine what you need to do to be successful in the hairstylist industry. In these sessions, learners will develop a business plan that focusses on how to market your salon, how to build your reputation, and how to use social media to your advantage to promote your business.

Learning Outcomes:

1. Participants will create a Business Plan focused on the hair styling business
2. Learn how to build their reputation using social media, hashtags and testimonials
3. Learn how to build their client roster and use online tools to book clients
4. Utilize prescriptive selling as part of their consultative process

Total class hours: 12

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**GENERAL INTEREST COURSES**

**American Sign Language 102**

**COMM-1085-01WCM** \$207.10 +TB \*

*Jan 25 - Mar 28 | Thu, 6 – 9 p.m.*

The purpose of the second course in American Sign Language is to further the student's abilities in refining the skills learned/retained in ASL 101. The student learns to handle talking about Family, talking about activities and story telling. Grammar is introduced in context with an emphasis on using question and answer skills, directions, and descriptions. Cultural notes and videotapes provide information on Deaf Culture and Deaf Community.

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**Cake Decorating**

**BAKE-9026-01WCM** \$90.00 ●

*Mar 6 - Mar 27 | Wed, 6 – 9 p.m.*

If cake decorating is something you always wanted to learn, this course will give you the fundamentals necessary to create great and exciting looking cakes for any special occasion from whimsical to beautiful in no time. You will learn hands-on skills in preparation for decorating a variety of cakes/cupcakes for birthdays, holidays and themed children's cakes. Material list available at registration.

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## First Aid with CPR

**HLTH-9088-01WCM** \$159.00 ●

*Jan 20 - Jan 21 | Sat & Sun, 8:30 a.m. – 4:30 p.m.*

Comprehensive First Aid and Level C CPR techniques for those who require the skills and knowledge to respond to emergencies in the workplace and/or home. The course covers a variety of topics such as cardiovascular and breathing emergencies; CPR; use of AEDs (Automated External Defibrillator); prevention of disease transmission; sudden medical conditions; and injuries to the head and spine. Certification is awarded upon successful completion. Full attendance is mandatory.

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## Mental Health First Aid

**HLTH-9260-01WCM** \$159.00 ●

*Feb 10 - Feb 11 | Sat & Sun, 9 a.m. – 3:30 p.m.*

Mental Health First Aid (MHFA) is a 12-hour course from the Mental Health Commission of Canada. Just as a physical aid is administered to an injured person, MHFA teaches you how to help someone showing signs of a mental health problem or experiencing a mental health crisis. It also provides an overview of common mental health problems, causes, symptoms, treatments and referrals. This course is designed for anyone who may come into contact with a person with a mental health problem. Full attendance is mandatory.

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# GENERAL INTEREST COURSES (CONTINUED)

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## Ozone Layer Protection Program

REFR-9002-01WCM \$351.18 ●

Mar 30 | Sat, 9 a.m. – 3:30 p.m.

Participants will be eligible to write H.R.A.I. exam at the end of the course. Upon successful completion H.R.A.I. will issue interprovincial certification in CFC/HCFC/HFC Controls and register the participant on the national database.

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## Retirement Planning

FINA-9074-01WCM \$69.00 ■

Feb 7 | 6 p.m. - 9 p.m.

With the increase in life expectancy for both men and women, retirement planning has become increasingly important in preparing individuals' overall financial plans. The Retirement Planning course will provide learners with the basic tools and skills needed to prepare retirement plans for their prospective clients. Learners will review various sources of income at retirement including: Government Sponsored Retirement income Programs, Employer Sponsored Pension Plans, Deferred Profit Sharing Plans and Personal Savings Plans and incorporate these into retirement savings plans and post-retirement income plans. This unit also incorporates Education Planning, Home Buyers' Plan and Tax-Free Savings, as they relate to retirement and Savings.

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## Professional Make-Up Skills

AEST-9048-01WCM \$95.00 ●

Feb 10 | Sat, 9 a.m. – 2 p.m.

Do you want to learn professional techniques and secrets to doing your own make-up? In this fun, relaxed class, you'll bring in your own make-up bag. Find out what your make-up will do for you, what basics you really need, how to select and purchase makeup and how to handle some of the tools. Explore daytime and evening looks, how to minimize flaws and how to take care of your skin. You will learn how to apply your make-up as if it was done professionally every day!

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## Stock Trading

FINA-9075-01WCM \$69.00 ■

Feb 28 | Wed 6 – 9 p.m.

This workshop will increase your knowledge of the stock market. Learn to understand the difference between blue-chip and penny stocks, make informed investment decisions, find sources of stock data and read financial pages with ease.

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# ACADEMIC UPGRADING

## Upgrade for College, Apprenticeship and Employment



### ARE YOU:

- ✓ 19 years of age or older?
- ✓ A resident of Ontario?
- ✓ Out of school for one full year or more?
- ✓ With or without a high school diploma?

The **Academic Upgrading Program (AUP)** creates an individualized plan that adapts to your abilities and lifestyle so you can achieve your GED, ACE certificate, or enhance Essential Employment Skills to meet the entrance requirements for college, apprenticeship, and/or employment.

This **FREE** program offers day classes in Woodstock.

**EMPLOYMENT  
ONTARIO**

This *Employment Ontario* project, program or service is funded by the Ontario government.



## **CREDITS MEETING COLLEGE ENTRANCE REQUIREMENTS INCLUDE...**

- Communications
- Mathematics
- Self-management/  
Self-direction
- Computers
- Biology
- Chemistry
- Physics

## **PROGRAM FEATURES:**

- One-on-one support to ensure success
- Personalized learning plan
- Mature learner environment
- Flexible schedule to make it work for you
- Academic, career and accessibility counselling

## **CONTACT US FOR AN APPOINTMENT:**

**Woodstock/Oxford Regional Campus**

519-537-3540 | [cholt@fanshawec.ca](mailto:cholt@fanshawec.ca)

**[fanshawec.ca/woodstock](https://fanshawec.ca/woodstock)**

# LEARN LOCALLY



**FANSHAWE**  
Woodstock/Oxford  
Regional Campus

**Two locations in Woodstock to serve you!**

369 Finkle Street  
519-421-0144

45 Metcalf Street  
519-537-3540

[oxford@fanshawec.ca](mailto:oxford@fanshawec.ca)

[fanshawec.ca/woodstock](https://fanshawec.ca/woodstock)