

Part-time Online Business – Human Resources Diploma (BHR1)

Summer Start – Three Years to Complete

SEMESTER	COURSE CODE	COURSE NAME	COURSE COMPLETE?
Summer Year 1			
	ACCT-1100	Principles of Accounting 1	
	MGMT-1017	Human Resources Management	
	WRIT-1032	Reason & Writing – Business 1	
Fall Year 1			
	BUSI-1060	Strategies for Success	
	MGMT-3007	Organizational Behaviour* (MGMT-1017)	
	MGMT-3009	Recruitment and Selection* (MGMT-1017)	
Winter Year 1			
	ACCT-1068	Introduction to Payroll* (ACCT-1100)	
	FINA-1004	Finance 1	
	HLTH-1102	Occupational Health & Safety	
Summer Year 2			
	MATH-1052	Business Math	
	MKTG-1012	Principles of Marketing 1	
	BUSI-1005	Introduction to Business Processes	
Fall Year 2			
	COMP-3077	Excel for Business - Advanced	
	LAWS-1052	Employment Law	
	ECON-1002	Economics 1	
Winter Year 2			
	MGMT-3043	Performance Management	
	MGMT-1217	Employee Resolution & Problem Solving	
	MGMT-3048	Compensation & Benefits* (MGMT-1017)	
Summer Year 3			
	COMM-3020	Professional Communications* (WRIT-1032)	
	GENED	General Education Elective	
Fall Year 3			
	BUSI-1068	Effective Meetings & Presentations	
	MGMT-3042	Training & Development* (MGMT-1017)	
	MGMT-1196	HR Mentorship Foundations	
Winter Year 3			
	MGMT-3066	Organizational Development & Change	
	MGMT-1197	Human Resources Mentorship* (MGMT-1196)	
	COMP-1390	Software Appl. For the HR Professional	

* course has pre-requisites, use recommended progression