

## Part-time Online Business – Human Resources Diploma (BHR1)

### Summer Start – Four Years to Complete

SEMESTER	COURSE CODE	COURSE NAME
<b>Summer Year 1</b>		
	ACCT-1100	Principles of Accounting 1
	MGMT-1017	Human Resources Management
	WRIT-1032	Reason & Writing – Business 1
<b>Fall Year 1</b>		
	COMP-3077	Excel for Business – Advanced
	MGMT-3007	Organizational Behaviour* (MGMT-1017)
<b>Winter Year 1</b>		
	MGMT-1217	Employee Resolution & Problem Solving
	ACCT-1068	Introduction to Payroll* (ACCT-1100)
	COMP-1390	Software Appl. For the HR Professional
<b>Summer Year 2</b>		
	BUSI-1060	Strategies for Success
	MATH-1052	Business Math
<b>Fall Year 2</b>		
	MGMT-3009	Recruitment & Selection* (MGMT-1017)
	BUSI-1068	Effective Meetings & Presentations
<b>Winter Year 2</b>		
	MGMT-3066	Organizational Development & Change
	FINA-1004	Finance 1
	HLTH-1102	Occupational Health & Safety
<b>Summer Year 3</b>		
	MKTG-1012	Principles of Marketing 1
	BUSI-1005	Introduction to Business Processes
<b>Fall Year 3</b>		
	ECON-1002	Economics 1
	MGMT-1196	HR Mentorship Foundations
<b>Winter Year 3</b>		
	MGMT-3043	Performance Management
	MGMT-1197	Human Resources Mentorship* (MGMT-1196)
	MGMT-3048	Compensation & Benefits Administration* (MGMT-1017)
<b>Summer Year 4</b>		
	COMM-3020	Professional Communication* (WRIT-1032)
	GENED	General Education Elective
<b>Fall Year 4</b>		
	MGMT-3042	Training & Development* (MGMT-1017)
	LAWS-1052	Employment Law

**COURSE  
COMPLETE?**

*\*\* course has pre-requisites, use recommended progression*