

MINUTES OF THE SIX HUNDRED AND FIFTH MEETING
BOARD OF GOVERNORS
FANSHAWE COLLEGE

Meeting #605 – H1005

Thursday, September 21, 2023

Present:

Terry Zavitz, Chair
Tim Anderson
Mojdeh Cox
Peter Devlin, President
Courtney Ecker
Laura Elliott
Mihad Fahmy
Michael Geraghty
Tyler Harcourt
Sandy Jansen
Denise Luksys
Larry MacKinnon
Dave Ross
Eric Weniger

Regrets:

Brian Foster
Brad Nelson
Louise Poole

Resource Personnel:

Michele Beaudoin, Vice-President, Student Services
Tania Caza, Vice-President, People and Culture
Gary Lima, Senior Vice-President, Academic
Jenny Ruz, Vice-President, Finance and Administration
Jeff Wright, Vice-President, Corporate Strategy and Business Development
Cheryl McMurray, Chief of Staff
Lisa McIntyre, Assistant, Board of Governors

Staff Resources: (joined throughout the meeting)

Leah Marshall, Counsellor, Counselling and Accessibility Services
Gillian Sneddon, ED Advancement and Alumni
Bosco Yuan, Executive Director, Finance

Guests:

Tim Wharton, Alumni Association

There was a tour of Innovation Village at 4:00 PM provided by Simon Trevarthen, Chief Innovation and Open Assets Officer, Annette Markvoort, manager, Innovation Village, and Amanda Oppedisano, Outreach and Events Facilitator.

A. OPENING PROCEDURES

1. Call to Order and Announcement of Quorum

The Chair called the meeting to order and announced quorum at 4:48 p.m.

2. Chair's Welcome

The Chair acknowledged and honoured the Anishnaabe, Haudenosaunee, and Lenape people of Southwestern Ontario as the traditional owners and custodians of the lands and waterways where Fanshawe College is located. She continued by welcoming everyone to the first meeting of the year, noted regrets and invited Mentors to introduce new Governors:

- Michael Geraghty introduced Tim Anderson
- Laura Elliott introduced Tyler Harcourt
- Courtney Ecker introduced Denise Luksys
- In Louise Poole's absence Sandy Jansen introduced Dave Ross

The Chair introduced the Fanshawe staff that attend all the Board meetings:

- Michele Beaudoin, Vice-President, Student Services
- Tania Caza, Vice-President, People and Culture
- Gary Lima, Senior Vice-President, Academic
- Jenny Ruz, Vice-President, Finance and Administration
- Jeff Wright, Vice-President, Corporate Strategy and Business Development
- Cheryl McMurray, Chief of Staff
- Lisa McIntyre, Assistant to the Board

3. Disclosure of Conflicts of Interest

No conflicts of interest were declared.

4. Consent Matters

The Chair confirmed that all business arising has been actioned or is on this agenda. Governors were asked if they wished to comment on or remove any items from the Consent Matters list. Hearing no comments, the following resolution was considered:

THAT the Board approve the Consent Matters, including all applicable motions, as presented.

- a) Approval of Agenda
- b) Approval of Minutes – Meeting No. 602, 603, 604
- c) Business Arising from Minutes
- d) Programming Approval(s)
 - i. Guest Relations Management-Concierge Specialist
- e) Board Reports:
 - i. Board Process Committee Report
 - ii. Audit Committee Report
 - iii. External Governor Appointment Committee (EGAC)

Adopted – Resolution #60501

B. MONITORING REPORTS

1. Financial Planning Monitoring Report (Policy D-05)

The Chair called on Larry MacKinnon, Audit Committee Chair, who confirmed that the draft Financial Planning Monitoring Report (Policy D-05), was reviewed and accepted as presented at the September 07, 2023 Audit Committee meeting.

Jenny Ruz, VP, Finance & Administration, summarized the Financial Planning Monitoring Report indicating that it is Management's assertion that the College is in compliance with the policy. She noted there were no changes to the Terms of Reference and highlighted the projected surplus.

There being no questions, the following resolution was provided for the Board's consideration:

THAT the Board of Governors approve the Financial Planning Monitoring Report (D-05) based on reasonable interpretations of Board Policy and evidence demonstrating compliance with policy, representing effective performance.

Adopted – Resolution #60502

C. BOARD REPORTS

1. Alumni Association Update

The Board Chair called on Gillian Sneddon, ED Advancement and Alumni to introduce the Alumni Director, Tim Wharton who summarized the report included with the meeting materials. New initiatives, events held, increased engagement as well as revenue during the 2022-23 year were highlighted.

Following a discussion regarding the mentoring program and how Governors can support the various initiatives, the Board thanked the Alumni Association for all their work in support of the College and students.

Gillian Sneddon and Rachael Luby were excused from the meeting.

2. Sexual Violence and Sexual Assault Report

The Chair called on Michele Beaudoin, VP Student Services, who introduced this item and Leah Marshall, Counsellor, Counselling and Accessibility Services, to summarize and take questions on the report provided with the meeting materials. Therapy dog, Heartly, was introduced. Heartly joined the Counselling team during COVID and assists, with student consent, with counselling appointments and victims of crime on campus.

The following was highlighted from the report:

- International Pronoun Day
- Virtual Trauma Informed Yoga
- Reclaiming Self-Care
- Sex Trivia
- Chanel Miller, Know My Name event
- What Were You Wearing initiative
- Availability of free sexual and feminine products
- Statistics for the year
- Points of contact summarized

Following discussion on the increase in reporting and the challenges of reaching certain audiences, the Sexual Violence and Sexual Assault Report was accepted as presented and Leah Marshall was thanked for the report and the work she is doing at Fanshawe.

Leah Marshall was excused from the meeting.

3. Risk Update

The Chair called on Jeff Wright, VP Corporate Strategy and Business Development to summarize and take questions on the information provided with meeting materials. He indicated the suggested wording updates are being provided as a result of the discussions held at the May 2023 Workshop.

The suggested wording was supported and the following motion was provided for the Board's consideration;

THAT the Board of Governors approve the Risk Update as presented.

Adopted – Resolution #60503

There was a 30 minute break for dinner at 5:35 p.m.

D. PRESIDENT'S REPORT

The Chair called on President Devlin to summarize and take questions on the report provided with the meeting materials. The following was highlighted:

- Tania Caza, VP People and Culture was welcomed to the leadership team
- Complex landscape due to geopolitical challenges
- Number of programs provided including Jill of All Trades and new Green Vehicle program.
- All My Relations – Indigenous learning workshop
- Corporate Training Solutions initiatives
- Collective agreement finalization
- Innovation Village
- Positive financial outlook
- Dignitary visits
- Upcoming event and convocation dates, including ILAC.

The Chair thanked President Devlin for the update.

E. CHAIR'S REPORTS

Terry Zavitz, Chair, reported the following:

- A meeting survey will be sent for Governors to complete. Everyone was asked to check their spam/junk folders in case it gets rooted there.
- President's Breakfast was well executed and attended again this year.
- Distinguished Alumni Awards are being held September 28th at the Good Foundation Theatre.
- An invitation to participate in the fall graduations will be coming soon. Governors are encouraged to participate.
- The usual timing of the May Workshop has been reviewed by BPC and it has been moved to October so a workshop will not be held until October 2024.
- Board recruitment for 2024-25 will be starting soon. Board members were asked to reach out to their networks and encourage individuals to respond to

the advertisements that will be placed in various publications and on Fanshawe's LinkedIn. Interest should be submitted to the Board email address: boardofgovernors@fanshawec.ca.

The Chair's Report was accepted as presented.

F. COMMITTEE OF THE WHOLE IN CAMERA

THAT the Board move into the Committee of the Whole at 6:28 p.m.

Adopted – Resolution #60504

G. REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

**THAT the Committee of the Whole rise and report at 6:34 p.m.;
AND THAT the matters discussed proceed as presented.**

Adopted – Resolution #60506

H. ADJOURNMENT

There being no further business, the resolution for adjournment was considered.

THAT the meeting be adjourned at 6:34 p.m.

Adopted – Resolution #60507



Lisa McIntyre, Recording Secretary



Terry Zavitz, Chair