

# Woodstock Guide

SPRING/SUMMER 2024



[fanshawec.ca/woodstock](https://fanshawec.ca/woodstock)





# WHY LEARN LOCALLY?

There are many benefits to studying at a smaller campus, including:

- ▶ Programs designed to prepare you for high-demand careers in our community
- ▶ Small classes with easier access to faculty experts and student supports
- ▶ Strong partnerships with regional employers

## LOOKING FOR MORE INFO?

Contact us to arrange a appointment.  
519-537-3540 · [oxford@fanshawec.ca](mailto:oxford@fanshawec.ca)

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# POST-SECONDARY PROGRAMS

Fanshawe provides exceptional learning opportunities, student support and industry connections to prepare you for career success.

## Business – Entrepreneurship and Management

**Diploma** (60 weeks)

*Apply now for September*

This program incorporates both mentorship and hands-on experience. At the end of the program, you will have a business plan in-hand and practical knowledge to make your business a success!

## Child and Youth Care

**Advanced Diploma** (90 weeks)

*Apply now for September*

Make a difference in the lives of at-risk children and teens. Learn theory in-class and practice skills at your work placement. Real experience helps you get a job faster.

## Early Childhood Education

**Diploma** (60 weeks)

*Apply now for September*

Your love for child development can translate into a rewarding career in Early Childhood Education. You'll be ready to help shape the minds of our next generation in just 60 weeks!

## Educational Support

**Diploma** (60 weeks)

*Classes start in September (full-time) and May (part-time online). Apply now!*

Graduates of this program will have the skills and knowledge required to become an Educational Assistant (EA), a valued member of a school team.

## Hair Stylist

**Diploma** (48 weeks)

*Full-time classes start in January or September.*

Learn how to cut, colour and style hair like a pro. This program focuses on the soft skills of the service industry as well. You will be as strong in your customer service as you are in your technical skills.

## Heating, Refrigeration and A/C Technician

**Diploma** (60 weeks Co-op)

*Apply now for September*

This program provides you with a diverse set of skills that can be applied to multiple employment opportunities. Learn how to test, install and service heating and cooling systems.

## Office Administration – Executive

**Diploma** (60 weeks Co-op)

*Classes start in January.*

If you've thought of a career that will put you in the middle of a fast-paced, people-based environment, the Office Administration – Executive program will help you master the skills employees need to make their offices run smoothly.



## POST-SECONDARY PROGRAMS (CONTINUED)

### Personal Support Worker

**Certificate** (30 weeks)

*Classes start in January or September. Apply now!*

A compassionate heart is what is needed for this program. Learn how to care for people while you start your path to a career working in public or private care facilities.

### Practical Nursing

**Diploma** (63 weeks)

*Classes start in September (full-time) and January (part-time). Apply now!*

Learn what it takes to become a Registered Practical Nurse (RPN) in the dynamic field of health care. Upon graduation, you will be prepared to write the *Canadian Practical Nurse Registration Examination*.



### Pre-Health Sciences Pathway to Advanced Diplomas and Degrees

**Certificate** (30 weeks)

*Apply now for September*

If you want to work in health care, but are unsure what area, this program is for you. Pre-Health gives you the foundation to explore many different areas of the health industry.



## PERSONAL SUPPORT WORKER



**Start September or  
January in Woodstock.**

- ▶ short-term training in less than a year
- ▶ in-demand career ▶ learn locally

**APPLY NOW!**

[fanshawec.ca/psw](https://fanshawec.ca/psw)



# ACCELERATE YOUR CAREER

## Gas Technician 3 GTN1W

This program meets the Technical Standards and Safety Authority's (TSSA) theoretical and practical curriculum requirements for Gas Technician 3. Following successful completion of these courses, students are eligible to write the Gas Technician 3 TSSA Certificate of Qualification Exam.

Gas Technician 3 Level 1	MACH-1141-09WCM	C	Apr 9 – May 8	Tue/Wed/Thu 5:30 – 10:30 p.m.	\$572.90 +TB *	✓
Gas Technician 3 Level 2	MACH-1142-09WCM	C	May 9 – Jun 27	Tue/Wed/Thu 5:30 – 10:30 p.m.	\$948.70 *	✓

## Gas Technician 2 GTN1W

This program meets the Technical Standards and Safety Authority's (TSSA) theoretical and practical curriculum requirements. Following successful completion of these courses, students are eligible to write the Gas Technician 2 TSSA Certificate of Qualification Exam upon completion of all three levels. Class sizes limited – register now! Note: Level 2 will start in September 2024 and Level 3 will start in November 2024.

Gas Technician 2 Level 1	MACH-1138-09WCM	C	May 6 – Jun 25	Mon/Tue/Wed/Thu 5:30 – 10:30 p.m.	\$1,049.70 +TB *	✓
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LEGEND	
Blended	<b>B</b>
In-Class	<b>C</b>
Online	<b>O</b>
Available for Registration	✓
Textbook costs are extra	+TB

REFUND POLICY	
One Business Day Before 3rd Class	*
3 Days Before 1st Class	■
7 Days After Course Start Date	▲
7 Days Before 1st Class	●

# MyPath▶ PROGRAMS

## Three great reasons to take MyPath▶

Flexible delivery • 1-on-1 dedicated support • Train for in-demand careers

## Health Care Office Assistant NUC2

This certificate program provides students with the knowledge and skills needed to excel as a clerk, assistant, or receptionist in a variety of health care facilities such as hospital units, doctor's offices and clinics. Learning materials are offered fully online for your convenience, with optional in-person classes from 9 a.m. – 12 p.m. for access to instructor expertise.

Microsoft Office Essentials	COMP-1378-28WCM	B	May 6 – May 29	Mon/Wed 9 a.m. – 3:30 p.m.	\$297.40 +TB *	✓
Professional Communication	COMM-1054-28WCM	B	May 9 – Jun 27	Thu 9 a.m. – 3:30 p.m.	\$297.40 +TB *	✓
Organizational Skills	HLTH-1010-28WCM	B	May 10 – Jun 28	Fri 9 a.m. – 3:30 p.m.	\$297.40 +TB *	✓
Medical Concepts & Language	ADMN-1050-28WCM	B	May 7 – Jun 25	Mon/Wed 9 a.m. – 3:30 p.m.	\$297.40 +TB *	✓
Medical Transcription	COMP-5066-28WCM	B	Jun 3 – Jun 24	Mon/Wed 9 a.m. – 3:30 p.m.	\$267.30 +TB *	✓
Computerized Billing	COMP-1128-28WCM	B	Jul 8 – Jul 24	Mon/Wed 9 a.m. – 3:30 p.m.	\$243.22 +TB *	✓
Processing Physician Orders	HLTH-1007-28WCM	B	Jul 9 – Aug 13	Tue 9 a.m. – 3 p.m.	\$207.10 +TB *	✓
Patient Preparation in Health	HLTH-1208-28WCM	B	Jul 11 – Aug 15	Thu 9 a.m. – 3 p.m.	\$207.10 +TB *	✓
Electronic Patient Records	ADMN-1045-28WCM	B	Jul 29 – Aug 21	Mon/Wed 9 a.m. – 3:30 p.m.	\$297.40 +TB *	✓

### Human Resources Essentials HRS2

This program satisfies the core components of human resources management and is for those who want to expand or update their skills, or enter into a variety of careers managing people and organizations. Many of these courses provide a practical approach and are specifically designed to prepare graduates to write the examinations set by the Human Resources Professionals Association for the CHRP designation.

Human Resources Management	MGMT-1017-20WCM	B	May 8 – Aug 14	Wed 6 – 9 p.m.	\$297.40 +TB *	✓
Recruitment and Selection	MGMT-3009-20WCM	B	May 7 – Aug 13	Tue 6 – 9 p.m.	\$297.40 +TB *	✓
Labour Relations	MGMT-1163-20WCM	This course will be offered in the fall of 2024				
Occupational Health and Safety	HLTH-1102-20WCM	This course will be offered in the fall of 2024				
Compensation & Benefits	MGMT-3048-20WCM	This course will be offered in the fall of 2024				
Training and Development	MGMT-3042-20WCM	This course will be offered in the winter of 2025				
Organizational Behaviour	MGMT-3007-20WCM	This course will be offered in the winter of 2025				
HR Planning	MGMT-3061-20WCM	This course will be offered in the spring of 2025				

#### FINANCIAL ASSISTANCE may be AVAILABLE.

For more information please contact:  
 Tam Visser, Student Engagement Specialist  
 519-788-8267 | [t\\_visser2@fanshawec.ca](mailto:t_visser2@fanshawec.ca)

[fanshawec.ca/mypath](https://fanshawec.ca/mypath)



**FANSHAWE**  
 Woodstock/Oxford  
 Regional Campus

**EDUCATIONAL SUPPORT**

**PART-TIME | ONLINE ▶**

**May Start**

# MICROCREDENTIALS

Shorter in duration, and developed based on industry demand, microcredentials are the perfect way to develop specific skills and help you grow in your career.

- ▶ Earn digital badges when you complete your training;
- ▶ Stack your badges to level-up your training and earn series badges to demonstrate your mastery in a specific area;
- ▶ Share your badges on social platforms to enhance your profile in job searches.

## Start Your Own HVAC Business

BUSI-1222-20WCM \$153 ●

May 21 – Jun 11 | Tue 6 – 9 p.m.

The HVAC industry has undergone many significant changes in the last few years. This microcredential will help you evaluate or build your business plan. Join us for this four-session course where we examine what you need to do to start a successful business in the HVAC industry. In these sessions, learners will examine regulations, insurance required, certifications, licensing, and develop a business plan that focusses on how to market your business, how to build your reputation, and how to use social media to your advantage to promote your business. Total class hours – 12

### Learning Outcomes:

1. Investigate licensing and insurance requirements for an HVAC business.
2. Participants will create a Business Plan focused on the HVAC industry.
3. Learn how to build their reputation using a combination of traditional media, social media and testimonials.
4. Utilize prescriptive selling as part of their consultative process.



## PRACTICAL NURSING (PART-TIME)



**APPLY NOW  
FOR JANUARY 2025!**

**[fanshawec.ca/png5](https://fanshawec.ca/png5)**



# GENERAL INTEREST COURSES

## Artistic Welding

**WELD-9033-01WCM** \$332.37 ●

May 15 - Jun 19 | Wed, 6 - 9 p.m.

This hands on course is designed to expose students to basic welding techniques through the creation of three assigned projects (basic, intermediate and advanced skill level) based on the gas metal art welding (basic material will be provided). Students will learn welding safety, GMAW welding, tacking and fabricating techniques. Students will complete an artistic weld project that is chosen in consultation with the instructor. CSA approved work boots required. Location: Oxford Technical Training Centre 700 College Avenue, Woodstock.

## First Aid with CPR

**HLTH-9088-01WCM** \$159 ●

Jun 13 - Jun 14 | Thu - Fri, 8:30 a.m. - 4:30 p.m.

Comprehensive First Aid and Level C CPR techniques for those who require the skills and knowledge to respond to emergencies in the workplace and/or home. The course covers a variety of topics such as cardiovascular and breathing emergencies; CPR; use of AEDs (Automated External Defibrillator); prevention of disease transmission; sudden medical conditions; and injuries to the head and spine. Certification is awarded upon successful completion. Full attendance is mandatory.



## Golf

**RECN-9026-01WCM/02WCM** \$120 ▲

May 29 - Jun 26 | Wed, 5:30 - 6:30 p.m./6:30 - 7:30 p.m.

This beginner class will focus on the fundamentals for a good swing and provide tips and recommendations to give you a more consistent shot on the course. Location Tillsonview Fairways, Tillsonburg. Must have your own golf clubs.

## Welding Technology

**WELD-9043-01WCM** \$787.92 ▲

Apr 22 - Jun 24 | Mon, 6 - 9 p.m.

This non-graded course will be a combination of technique and hands-on learning based on your skill level. Everyone from beginners to experienced welders are welcome, whether it's to learn the basics of the trade from a certified welder or to enhance their skills and have use of our weld shop. This is also the perfect opportunity to practice and prepare for CWB tickets. Note: Students must provide their own gloves, safety boots, safety glasses, pliers, chipping hammer and welding helmet.

## Fanshawe Foodie

**FDMG-9229-01WCM** \$120 ●

Apr 24, May 22, Jun 19 | Wed, 6 - 9 p.m.

Enjoy three evenings with Chef Lau! Register early as space is limited.

- **Hors d'Oeuvres for Entertaining**  
The season of outdoor entertaining is fast approaching. Take this class to learn to make tasty new dishes that are sure to wow your guests! A selection of new, hot and cold appetizers will be demonstrated. Come with an appetite!
- **Vegetarian Thai**  
Learn how to create authentic, nutritionally balanced and delicious meatless vegetarian Thai dishes...samosas, spring rolls, salads and much more. Bring your appetite
- **Barbeque Gourmet**  
Love the thrill of the grill and experimenting with food and seasonings to create delicious extraordinary barbequed meals? Learn to try a variety of methods and foods to expand your barbecuing expertise. Your family and guests will be in awe.  
Location: E'cole Notre Dame, 700 Bristol Street, Woodstock.



# CREDIT COURSES

## Customer Service & Communication Skills

**COMM-1076-20WCM** \$207.10 +TB \*

*May 13 - Jul 29 / Mon, 6 - 9 p.m.*

This course emphasizes the importance of effective customer service and communication skills with clients and coworkers within a Food Service organization. Students will learn methods to overcome common barriers in communication and with conflict in the workplace. This course focuses on developing personal styles of communication useful in the food service industry.

## Desktop Publishing

**COMP-6022-01WCM** \$297.40 +TB \*

*May 10 - Jun 14 / Fri, 9 am. - 3 p.m.*

Desktop publishers arrange text, graphics and images to produce effective print communication. Learn how professional graphic designers create attractive, persuasive brochures, ads, posters, and newsletters via computer-assisted design. This course examines the elements and principles of design, the fundamentals of colour, typography and photographic images, and the intricacies of printing technologies and dealing with commercial printers. It includes an introduction to imaging, graphics, and page layout software through Adobe Photoshop, Illustrator and InDesign.



## Principles of Accounting

**ACCT-1100-20WCM** \$297.40 +TB \*

*May 9 - Aug 15 / Thu, 6 - 9 p.m.*

This course introduces the student to the Principles of Accounting, and includes an exploration of the underlying concepts that guide the preparation of accounts for individuals and organizations. It is designed to teach the student, regardless of program destination, an essential life skill - an understanding of Net Worth, and its importance to business success and the financial well being of the individual.

## Role of the Food Service Worker

**FDMG-1005-20WCM** \$207.10 +TB \*

*May 14 - Jul 16 / Tue, 6 - 9 p.m.*

This course provides the student with an understanding of the Food Service Worker's role in the food service department within a facility. Emphasis is placed on responsibility, accountability and the importance of working with others as a team member. An overview of health care accreditation and the role of the food service worker will be examined.



# ACADEMIC UPGRADING

## Upgrade for College, Apprenticeship and Employment



### ARE YOU:

- ✓ 19 years of age or older?
- ✓ A resident of Ontario?
- ✓ Out of school for one full year or more?
- ✓ With or without a high school diploma?
- ✓ Proficient in English?

The **Academic Upgrading Program (AUP)** creates an individualized plan that adapts to your abilities and lifestyle so you can achieve your ACE certificate, or enhance Essential Employment Skills to meet the entrance requirements for college, apprenticeship, and/or employment.

This **FREE** program offers morning classes in Woodstock.

**EMPLOYMENT  
ONTARIO**

This *Employment Ontario* project, program or service is funded by the Ontario government.

### CREDITS MEETING COLLEGE ENTRANCE REQUIREMENTS INCLUDE...

- Communications
- Mathematics
- Self-management/  
Self-direction
- Computers
- Biology
- Chemistry
- Physics

### PROGRAM FEATURES:

- One-on-one support to ensure success
- Personalized learning plan
- Mature learner environment
- Flexible schedule to make it work for you
- Academic, career and accessibility counselling

### CONTACT US FOR AN APPOINTMENT:

**Woodstock/Oxford Regional Campus**

519-537-3540 | [cholt@fanshawec.ca](mailto:cholt@fanshawec.ca)

[fanshawec.ca/woodstock](https://fanshawec.ca/woodstock)



# LEARN LOCALLY



**FANSHAWE**  
Woodstock/Oxford  
Regional Campus

**Two locations in Woodstock to serve you!**

369 Finkle Street  
519-421-0144

45 Metcalfe Street  
519-537-3540

[oxford@fanshawec.ca](mailto:oxford@fanshawec.ca)

[fanshawec.ca/woodstock](https://fanshawec.ca/woodstock)