

Policy No. & Title: C303: HONORARY DIPLOMAS AND DEGREES*Effective:* 2025-10-08*Next Review:* 2030-10-08*Policy Sponsor:* President*Approvals:* 1990-10-12/CC-90-02; 1995-04-28/CC-94-07; 2001-01-24/CC-00-05;
2003-05-07/CC-02-07; 2004-09-08/CC-04-01; 2010-11-10/SLC-10-09; 2015-05-27;
2020-11-13; 2025-10-08

1. PURPOSE

The purpose of this policy is to describe the process for awarding documents of honourary recognition.

2. POLICY

The College may award annually the Honorary Bachelor of Applied Studies in accordance with Ministry directives and Board policy. The College may award the Honorary Diploma in accordance with Board policy. Nomination, selection and presentation of these honours is as follows:

- 2.1. Academic Deans are responsible for determining Honorary Diploma/Degree recipients to be honoured within their respective Faculties. Should a person from the college community wish to suggest an individual for an Honorary Degree or Diploma (an Honour) they can do so confidentially by submitting the name and rationale to a Dean of a Faculty the individual aligns with or to the President's Office to be directed to an appropriate Dean.
- 2.2. Nominations that meet the criteria established in Board policy should be forwarded by Deans along with the rationale to the President for consideration.
- 2.3. Following the President's approval and in accordance with Board policy, the President provides the Board of Governors with a list of potential nominees.
- 2.4. Following consultation with the Board, Deans are advised by the President of the Board's decisions and Deans recruit recipients from the Board's list of pre-approved individuals.
- 2.5. The Board is advised of the names of individuals prepared to accept an Honour in advance of the recognition.
- 2.6. Recipients of an Honour attend an appropriate convocation ceremony to receive the document. The Honour is presented by the President.

3. REFERENCESBoard Policy

B-45: Honorary Diplomas and Degrees

College Policy:

[A103 Fanshawe College Credentials](#)

[A121 Graduation Ceremonies](#)

Letter from Minister of Training, Colleges and Universities to Board Chair dated March 8, 2004, regarding the Honorary Applied Degree.

4. ADDENDA

None