

MANDATORY REQUIREMENTS FOR FIELD PLACEMENT

REQUIREMENTS OF THE FOLLOWING SIMCOE/NORFOLK REGIONAL CAMPUS PROGRAMS:

- **Developmental Services Worker (Accelerated)**
- **Early Childhood Education Program (Accelerated)**
- **Personal Support Worker Program**
- **Social Service Worker Program**
- **Social Service Worker Fast Track Program**

In order to attend the field component of your program, **you MUST COMPLETE the following requirements**. Any costs associated with these services are to be paid by the student.

Important Deadlines! All requirements listed below must be completed no later than:

DSW and ECE Accelerated Programs: First day of class (refer to Program calendar)

PSW Program: One month after classes begin

SSW Program: End of level 2

SSW Fast Track Program: First day of class

Requirements:

- 1. You possess a **Standard First Aid** course certificate (St. John Ambulance or Canadian Red Cross or equivalent). First Aid certification usually is valid for two or three years, depending on the certifying organization.
- 2. Basic Rescuer Course Certificate – **CPR, Level C** - certification. Also note, if certification expires during the period of placement, you must recertify and provide documentation to the Practicum Consultant within one month from the time of expiration. Failure to do so will result in removal from the field component of your program of study and progression to the following level will be denied. For more information, please access the following websites:
http://www.fanshawec.ca/continuing_education - Simcoe CE Guide (or call the campus at 519-426-8260 for course availability) or Red Cross at <http://www.redcross.ca/>.
- 3. In order for Fanshawe College students to have access to field placement environments critical to their course of study, the College must ensure that all students complete the **Pre-Placement Health Form** verifying all required immunizations are current.
- 4. You **must** complete a **Vulnerable Sector Screening (VSS)**. The College does not review or use this information, however, we must ensure that students who are admitted to the program are prepared to meet an important and standard condition for placement. Most agencies will require you to produce the results of a recent screening. As the processing time differs with each police service or OPP detachment, we **strongly recommend** you contact your local police force or local Ontario Provincial Police detachment as soon as possible to see how long it would take to process your request and what forms you are required to complete. **NOTE: Agencies will not accept students having a criminal record. Students who are denied placement as a result of this screening may complete the academic components of the program, however, will not meet the requirements for graduation from the program. Some police stations will ask for a letter from the college confirming that the VSS is a requirement of the program. You can obtain this letter from the Practicum Consultant once you are registered.**
- 5. Completed **Placement Agreement Form**
- 6. **Meeting with Practicum Consultant**
All students will meet with the Practicum Consultant prior to first placement. These meetings will take place after you start your program.
- 7. **SFTY-1056: Health and Safety** course on Fanshawe Online. Must be completed with a pass of 80% or higher (cannot start until enrolled in level one courses).

NOTE: Bring ALL completed documentation noted above (the original and a photocopy of all forms) with you to your meeting with the Practicum Consultant. It is the student's responsibility to retain all copies of their documentation in a safe place for future reference.