

**FANSHAWE COLLEGE  
BOARD OF GOVERNORS' POLICY MANUAL**

**CATEGORY C – BOARD-PRESIDENT RELATIONSHIP**

**TITLE:**            **DELEGATION TO THE PRESIDENT**

POLICY NUMBER:    C-05

EFFECTIVE DATE:    2015 04 23

REFERENCE:            36705, 41814, 47304, 53603

**THE POLICY:**

1. All Board authority delegated to staff is delegated through the President, so that all authority and accountability of staff, as far as the Board is concerned, is considered to be the authority and accountability of the President.
  
2. Signing authority for the College is delegated to the President except for the following, which remains the authority of the Board:
  - 2.1 College degrees, diplomas and certificates
  - 2.2 contractual matters between the Board and the President
  - 2.3 correspondence prepared on behalf of the Board.

The College's banking resolution, which identifies signing authority information, must be approved by the Board of Governors.
  
3. The President will respond to requests by the Board as a whole, for information the Board requires regarding matters delegated to the President. If information or assistance is requested of the President by individual Governors, Board committees, or Board task forces without Board authorization, the President may refuse requests that are disruptive or require a material amount of staff time or funds.

**NOTES:**

The College's banking resolution is a multi-page document required by the bank, and is available in the Board Office.