

# **FANSHAWE COLLEGE BOARD OF GOVERNORS' POLICY MANUAL**

## ***CATEGORY D – EXECUTIVE LIMITATIONS***

### ***TITLE: COLLEGE PROGRAMMING***

POLICY NUMBER: **D-36**  
EFFECTIVE DATE: 2016 03 03  
REFERENCE: 38304, 42010, 45307, 46006, 47307, 43804, 54208

### **BACKGROUND INFORMATION:**

College programming is consistent with achievement of Board-stated Ends by maintaining a comprehensive and multi-layered range of high quality certificate, diploma, advanced diploma, graduate certificate, and degree programs in alignment with current and future labour market needs of the communities served by the College and with the Ontario Colleges of Applied Arts and Technology Act of 2002.

### **THE POLICY:**

Without limiting the scope of the above statement by the following list, the President shall not fail to:

1. Ensure that all programming is consistent with the Ministry of Training, Colleges and Universities requirements and the Minister's Binding Policy Directive, Framework for Programs of Instruction.
2. Identify program areas that are considered existing areas of strength, as well as identify emerging opportunities for new programming within a three- to five-year projection framework that strategically positions the College for sustained success and potential growth.
3. Ensure that all decisions regarding implementation of new programs are based on prior analysis of the following factors:
  - 3.1 degree of excellence and quality of the potential program
  - 3.2 availability of similar programs within Fanshawe's region or from other colleges or institutions in Ontario
  - 3.3 strategic value and any other unique aspects of the program (e.g., a high profile program contributing to the College's image, a program that permits access to special funding envelopes)
  - 3.4 Ministry of Training, Colleges and Universities' Key Performance Indicators for career programs, relevant employment opportunities, industry trends

- 3.5 applicant demand for the program
- 3.6 a thorough financial review demonstrating financial viability
- 3.7 external accreditation (if applicable)
- 3.8 endorsement by the designated Program Advisory Committee and approval by the Board
4. Ensure that program title changes are endorsed by Program Advisory Committees and endorsed by the Board
5. Ensure that all programs funded through the operating grant are subject to regular formal review of the factors which:
  - 5.1 occurs at least every five years
  - 5.2 are objective, open, and fair, and include external evaluation
  - 5.3 provide the Program Advisory Committees with a timely follow-up report.
6. Ensure that all decisions regarding cancellation or suspension of existing programs are reported to the Board.
7. Ensure that access to lifelong learning opportunities are provided for members of the College's communities with the interest and qualifications to pursue them.
8. Ensure that learners at Fanshawe College have access to a seamless education that allows for ease of Credit Transfer and Credit Recognition

**MONITORING:**

The President shall annually prepare a report to demonstrate compliance with this policy.

**DEFINITIONS:**

Credit Transfer: Credit transfer is the acceptance or recognition of credit by an institution or program for courses completed at another institution or program. Credit transfer facilitates pathways.

Credit Recognition: Process to evaluate learning from work experience or independent study and translate into academic credit. Usually accomplished through portfolios or challenge tests/exams.

Program Advisory Committees: A committee for each program of instruction or cluster of related programs offered at the College that is made up of a cross-section of persons external to the college who have a direct interest in and a diversity of experience and expertise related to the particular occupational area addressed by the program.