FANSHAWE COLLEGE FOUNDATION
BOARD OF DIRECTORS' POLICY MANUAL

CATEGORY B – BOARD PROCESS

TITLE: Terms of Reference of the Resource Development Committee

POLICY NUMBER: **B-28**
EFFECTIVE DATE: 2017 06 01
REFERENCE: 4201

MANDATE

The purpose of the Resource Development Committee is to assist the Board in the planning and coordination of all Resource Development activities in support of the funding priorities of Fanshawe College.

RESPONSIBILITIES

1. As directed by the Board, the Resource Development Committee shall:

    1.1. Annually receive the Fundraising Priorities from the Foundation Board as approved by the College Board of Governors.
    1.2. Annually present the implementation plan for the Fundraising Priorities to the Foundation Board.
    1.3. Monitor progress within the Fundraising Priorities.
    1.4. Assume leadership for certain fundraising activities such as the Fanshawe College Golf Classic, the annual gala and any major campaigns.

MEMBERSHIP

The Board shall establish a Resource Development Committee, consisting of two to three members of the Board of Directors. The Chair of the Committee shall be agreed upon by the Committee at the first meeting of the year.

Resource personnel shall include the Executive Director of the Foundation, and two to three members of the Advancement and Alumni team of Fanshawe College.

MEETINGS

The Committee shall hold a minimum of four meetings a year. The meetings will be scheduled between Foundation Board meetings. Additional meetings may be held at the discretion of the Chair and following a consultation with the Executive Director.

MONITORING (Accountability):

The Resource Development Committee reports to the Fanshawe College Foundation Board.