Please use caution and common sense when using the Fanshawe College Career Services job posting website or any other job posting system. This is especially important when deciding to connect with others and what to share with others, when responding to job postings and invitations to connect from potential employers, and when reviewing and acting on information that an employer sends to you.

- Be aware that some employers using a job posting site may not be who they say they are, may provide false information or may be seeking to connect with you or to obtain information for unauthorized, dangerous or fraudulent purposes.

- You should not give out information such as: your bank account, credit card, social insurance number, copies of your passport, work permit or travel visas. Date of birth, parent’s names and other details of a personal nature should also be kept confidential, including photographs of yourself.

- Always seek independent advice if an offer involves significant money, time or commitment.

- Do not feel you have to agree to offers or job actions straight away. You can tell the person that you are not interested or that you want to get some independent advice before making a decision.

- If anyone posting a job through Fanshawe College or elsewhere asks you for information such as above or asks you to cash cheques, purchase supplies or move money and/or goods, please contact the Career Services department immediately.

It is important to know that employers who ask you to work for free, or for cash, or employers who pay less than the legal minimum wage are breaking the law and in such cases you may be violating your work Visa. You may also be at risk and left unprotected if you are injured on the job.