

Researching and Choosing a School

Updated July, 2017

This section is to help you determine what school best suits your learning style and training needs. It is your responsibility to investigate all of the available courses in your chosen field. If available, gather the information from a minimum of three schools and indicate which one you have chosen.

These questions will help you make the best choice when researching a training provider.

School Description

School: Fanshawe College

Contact person: Office of the Registrar, Phone: 519-452-4277

- Is this school registered as a Private Career College in Ontario? **No**
- If no, please explain: **Publicly funded college**
- Is this course eligible for OSAP funding? **Yes**
- Is this training provider certified to give T2202A tuition tax receipts? **Yes**

Program/Certificate Information

Program Name: Advanced Police Studies – NOC 3233

This is a one-year Ontario College Graduate Certificate Program.

This course is offered full time.

This intensive program provides students with specialized knowledge and advanced skills to prepare graduates to become competent police recruit candidates. The curriculum focuses on the practical application of community policing models, provincial and federal statutes and crime scene investigative techniques.

Students will develop skills in: oral and written communication, conflict resolution, conducting criminal investigations, court preparation and police vehicle operation.

Physical fitness and officer safety will be emphasized. Students will participate in a field placement with a police service for five weeks during each term.

Program Eligibility Criteria

Admission Requirements for 2017/2018

ONE OF:

- Police Foundations Ontario College Diploma
- A Degree in a related discipline (as determined by the College) upon completion of bridging program offered at Fanshawe College
- An equivalent qualification from another institution as judged by the College
- Acceptable combination of related work experience and post-secondary education as judged by the College*

AND

- Pass an aptitude test

Note:

- *Applicants may be required to submit a resume and cover letter that includes details of work experience.

English Language Requirements

Applicants whose first language is not English will be required to demonstrate proficiency in English by one of the following methods:

- A Grade 12 College Stream or University Stream English credit from an Ontario Secondary School, or equivalent, depending on the program's Admission Requirements
- Test of English as a Foreign Language (TOEFL) test with a minimum score of 550 for the paper-based test (PBT), or 79 for the Internet-based test (iBT), with test results within the last two years
- International English Language Testing System (IELTS) test with an overall score of 6.0 with no score less than 5.5 in any of the four bands, with test results within the last two years

- Canadian Academic English Language (CAEL) test with an overall score of 60 with no score less than 50 in any of the four bands, with test results within the last two years
- An English Language Evaluation (ELE) at Fanshawe College with a minimum score of 70% in all sections of the test, with test results within the last two years
- Fanshawe College| ESL4/GAP5 students: Minimum grade of 75% in ESL4/GAP5 Level 10

Applicant Selection Criteria

Where the number of eligible applicants exceeds the available spaces in the program, the Applicant Selection Criteria will be:

1. Preference for Permanent Residents of Ontario
2. Receipt of Application by February 1st (After this date, Fanshawe College will consider applicants on a first-come, first-served basis until the program is full)
3. Achievement in the Admission Requirements

Post-Admission Requirements

Applicants are advised that an individual's driving history, illicit drug use, criminal convictions, criminal associations and other personal behaviours may result in an applicant being ineligible for placement and therefore will not be eligible to graduate from the Advanced Police Studies program.

The following items are applicable to the program and are required by April 1st:

- Possession of a valid Standard First Aid course certificate (either St. John Ambulance or Canadian Red Cross or equivalent) and a Basic Rescuer course certificate (Level "C" CPR) and Automated External Defibrillator (AED)
- Possession of a valid class G driver's license and a driver's abstract that validates that the applicant has no more than 6 demerit points
- Proof of having met Police Fitness Standards, including valid Physical Readiness Evaluation for Police (PREP) certificate or certification of ability to meet the PREP standard obtained no earlier than February 1st
- Clear (no criminal offences) Police Check for Vulnerable Sector Screening (VSS) completed no earlier than February 1st

- An interview will be conducted to determine eligibility for field placement
- Successful background screening conducted by a police agency on behalf of the College

Other Information

- The purpose of the Advanced Police Studies program at Fanshawe College is to prepare students for careers as a Police Officer or Special Constable. Given this specific purpose, the in-class, simulated and field practicum learning environments within the program reflect the standards of the Police Service and require that the applicants to the Advanced Police Studies program undergo a screening process similar to that utilized by police services.
- The College and placement agencies reserve the right to conduct criminal record and background checks on applicants to the Advanced Police Studies program. The placement agencies that conduct background checks on behalf of the College to determine suitability for this program reserve the right to deny an applicant access to field placement and also reserve the right to not disclose the reason(s) for denying access to their agencies. Applicants who are denied access to a placement agency as a result of issues with background screening will be ineligible for placement and therefore will not be eligible to graduate from the Advanced Police Studies program.
- Practicum is mandatory for the completion of the program. Absence from placement will prevent movement to the next semester, or graduation from the program.
- Costs associated with completing admission requirements are the responsibility of the applicant.
- Applicants with questions about the impact that their past driving history, illicit drug use, criminal convictions, criminal associations and or other personal behaviours may have on their ability to be considered for this program are strongly encouraged to contact the Advanced Police Studies Program Coordinator prior to application.

Course Details

- London Campus
- Program start date: **September 2017**
- Program end date: **April 2018**
- Is this start date flexible? **No**

- Program length (# Weeks): **30 weeks plus breaks**
- Number of hours per week:
 - **Week 1-10 = 17 hours**
 - **Week 11-15 = 30 hours (placement)**
- Schedule of hours:
 - **Week 1-10 = 8:00 am to 8:00 pm Monday to Friday**
 - **Weeks 11-15 = 24 hours/day, 7 days/week (placement)**

Cost of Training Course/Program:

Cost of training course/program (Based on 2017/2018 Tuition Fees):

Item	Level 1	Level 2
Tuition	\$3,087.42	\$3,124.89
Books	\$325.85	\$
<i>Expendable Supplies:</i>		
Notebooks, pens, paper, etc.	\$100.00	\$0
<i>Uniforms & Minor Equipment:</i>		
Uniforms, required equipment, boots.	\$1,000.00	\$0
<i>Compulsory Field Trips:</i>		
Transportation and parking.	\$100.00	\$100.00
<i>Other Expenses:</i>		
Police Vulnerable Sector Screen	\$40.00	\$0
First Aid Certificate/CPR (Level C) AED	\$150.00	\$0
Transportation and parking – placement	\$500.00	\$500.00
<i>Other:</i>		
OCAS application fee	\$95.00	\$0
Totals	\$5,398.27	\$3,724.89

Total Cost: \$9,123.16

Note: Tuition fees are billed per term. A \$500.00 non-refundable deposit will be required once per academic year. Making your deposit by the due date will confirm and secure your spot and registration in the program. The balance of fees will be due by the 10th

day of class for standard start date programs. A \$150.00 late fee will apply should fees not be paid in full by the 10th day of class.

Admission related fees, when applicable:

English Language Evaluation Test (ELE) - **\$60.00**

- For applicants for whom English is not their first language.

Subject Challenge Exams - **\$75.00**

- Challenge Exams are used for admissions purposes:
 - o When an applicant has completed the learning, but does not have proof of a grade (i.e., English, Math, Chemistry, Biology, and Physics). The challenge exam shows that the individual has the skill set that meets the minimum grade requirement.
 - o When an applicant has completed the learning, but does not meet the minimum grade requirement.
- ***Challenge exams cannot be used in lieu of a subject requirement when prior learning has not been completed.***

Evaluating the School/Follow-up Questions

1. Did you meet the instructor or instructors prior to selecting this school? Please explain.
2. Have you contacted local employers to see if the training is acceptable to them?
☐ Yes ☐ No

3. Does this school have a solid reputation in the community?

Yes. Fanshawe College is one of 24 publicly funded Community Colleges in Ontario and is one of the largest colleges in Ontario.

4. Are the standards and licenses recognized by Governments and Occupational Associations?

Yes.

Questions to Ask the School

Answers have been already provided for you to the questions listed below.

1. What are the methods of instruction and time spent on each?

- Lectures: **25%**
- Teacher-led: **20%**
- Hands-on practice: **40%**
- Self-paced: **0%**
- Demonstrations: **10%**
- Technology-based instruction: **5%**

2. What certification will you get upon completion of this course?

Ontario College Post-Graduate Certificate.

3. Please explain how your progress will be monitored and reported (method and frequency).

FanshaweOnline Gradebook and assignment feedback.

4. How many hours of home study are expected per week?

20 hours.

5. Are detailed course descriptions available to prospective students? If YES, obtain copies and include with Training Research Guide.

Yes - available from APS1 website.

6. What resources are available if you require additional help while in training?

Fanshawe College offers a wide range of student services to support your success at college:

- English and Math tutoring
- Peer Tutors to assist students having difficulty in a specific course
- Study skills workshops and tutoring offered throughout the year for learners who need to brush up on academic skills
- Personal, academic and career counselling is available to all students
- Specialized support services for mature students

- A full range of services and academic accommodations to support the success of students with disabilities
- Help with job finding strategies, résumé and cover letter assistance, and job interview skills. A job bank lists full-time and part-time opportunities

In addition, the following services are available to all students:

- A full-service Library/Resource Centre, including a Virtual Library for easy 24/7 access and media loans
- Financial Aid Office, including bursary assistance
- Awards and Scholarships

7. What percent of students who are enrolled in the course successfully complete it?

98%.

8. What academic counseling is available prior to starting school and during the training period?

Staff offers pre-admission planning and academic advice and information for those considering admission to Fanshawe College.

Fanshawe College has a Student Success Advisor in every school and campus who is dedicated to helping students achieve academic success. Student Success Advisors can discuss program progression as well as helping students connect with tutoring, study skills workshops and other academic supports. In addition, due to their close ties with faculty they are notified about students experiencing academic challenges early in the program.

9. How does the school accommodate the needs of adult learners?

The College has considerable experience with adult learners and has specialists available to assist learners with study skills, success strategies, learning and other disabilities. Program coordinators are familiar with the needs of adult learners and will provide assistance to students on a one to one basis.

10. What are the qualifications of the instructor(s)?

Police experience, various levels of Post-Secondary education, subject matter experts.

11. Do students have the opportunity to evaluate the instructor and the course?

Yes.

12. Does the institution have publicized policies dealing with human rights issues?

Yes.

13. Are you allowed to audit a few classes?

No.

14. Will the school provide references (e.g., signed release forms, past graduates and/or current students)? If not, why?

Yes.

15. Will there be a practicum or work placement?

Yes.

16. How does the institution support continuing education/upgrading for graduates in this field of work?

Not applicable.

17. How does the institution make an effort to place its graduates in jobs after completion of the program?

Job Connect and Career Services works with graduates to help them achieve meaningful employment.

18. What percentage of graduates from this training find work in a field related to their training?

Approximately 90%.

19. List employers who hire graduates from this course.

London Police Service, St. Thomas Police Service, London Health Sciences Centre, Canadian Armed Forces, Royal Canadian Mounted Police, St. Joseph's Hospital.

20. How will the credentials you receive be recognized by the industry/employer/sector?

Fanshawe College is well recognized across Ontario and across Canada and has been in business since 1967. As one of the largest Community Colleges in Ontario our graduates are sought after by employers. Fanshawe College is the largest

Cooperative Education College in Canada and as such has strong linkages with employers in the communities it serves. All Fanshawe Programs are evaluated by employers every 3 to 5 years.